

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES
October 11, 2011

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on October 11, 2011. Those in attendance were Trustees Bonnie Howe and Diane Dillon, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Bill Hahn, Jim Mahood, Van Black, and Julie Gonzales.

Also attending Joe Paulus, Michael Roloson and Vera Hamrick.

Resolution No. 2011-169 - Motion was made by Diane Dillon and seconded by Bonnie Howe to accept the minutes of September 27, 2011. Upon roll call the vote as follows: Brett Housley, absent, Bonnie Howe, yea, Diane Dillon, yea.

ZONING INSPECTOR REPORT

There were two (2) acts of business.

- 1 Commercial
- 1 Accessory building

Jim reported four (4) violation letters were sent.

One (1) variance application and one (1) conditional permit were completed.

Jim met with Chris Meduri, Chad Murdock and Woody Goodnight regarding the signage at Angelo's Pizza, 4168 Tallmadge Road. Mr. Goodnight agreed to remove the banner material type signs that are attached to the building under the zoning code. All noncompliant banner signage will be removed by October 20, 2011 and which point zoning permit for compliant signage shall be applied for.

The annual Zoning Workshop will be held Friday, November 18th. Jim will ask the Zoning Commission and Zoning Board of Appeals members to see if anyone is interested in attending.

Resolution No. 2011-170 - Motion was made by Bonnie Howe and seconded by Diane Dillon to allow Jim Mahood and any member of the Zoning Commission or Zoning Board of Appeals Board to attend the Annual Zoning Workshop on November 18, 2011 at a cost not to exceed \$85.00 per person. Upon roll call the vote as follows: Brett Housley, absent, Bonnie Howe, yea, Diane Dillon, yea.

5:40 PM Trustee Brett Housley attending.

ROAD SUPERINTENDENT REPORT

The crew is in the process of crack sealing Harvest Hills. Camp Road is next.

Resolution No. 2011-171 - Motion was made by Bonnie Howe and seconded by Diane Dillon to purchase two (2) pallets of crack sealer from Seal Master at a cost not to

exceed \$1,872.00/each pallet grand total not to exceed \$3,744.00. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

Bill reported the NOPEC reports are completed. He will type them and mail them next week. Brett spoke to NOPEC and there is no big rush on the reports.

Cemetery

Bill reported that Barb Knapp contacted him regarding someone being buried in a grave she purchased in 2008. Bill was able to find another grave a row over and she agreed to this grave.

The new grave markers have arrived. Rob Szuch installed them and found approximately 25 additional graves in section B.

On July 26, 2011 the Trustees agreed by Resolution No. 2011-117 to give Mrs. Barb Mencl her grave at no charge except for opening/closing costs. Mrs. Mencl would be buried close to her infant son; conditionally she is willing to give up the grave beside her son. Mrs. Mencl is requesting the Township to pay for her husband's grave. After discussion the Trustees agreed not to give her the additional lot.

Brett suggested the road crew paint the roof at the recycling center.

Brett asked Bill how many hours it takes for the road crew to mow and trim Gracie Park, restroom repairs, upkeep on the parking lot. Bill said it takes approximately four (4) hours to mow/trim the park and the cost of the filter for the mower is \$68.00 and takes about six (6) gallons of gas. On occasion they have repaired items in the restrooms approximately 6-8 times this year and it takes approximately 20 minutes or more for each repair.

NEW BUSINESS

The Trustees interviewed Mr. Steve Brown for the Zoning Commission Board.

Resolution No. 2011-172 - Motion was made by Bonnie Howe and seconded by Diane Dillon to appoint Steve Brown to the Zoning Commission Board as an alternate term ending December 31, 2012. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

FIRE CHIEF REPORT

Chief Palmer reported this is fire prevention week. They were in the schools and conducted their safety program to the elementary students. They are having a fire

prevention poster contest and the winners will be invited to the fire station with their parents for pizza a presentation.

The new truck is in and they are currently mounting equipment from the other two trucks. They will need to purchase a radio. Chief Palmer invited Brett to see the new truck.

Resolution No. 2011-173 - Motion was made by Diane Dillon and seconded by Bonnie Howe to purchase a radio for the new truck for narrow band from Mitchell's at a cost not to exceed \$2,500.00. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

There will be a mandatory training on the new truck on November 8, 9 & 10.

Chief Palmer received two quotes to re-seal the parking lot at the fire station.

Tallmadge Asphalt	\$1,100.00
R-Town	\$1,079.18

Resolution No. 2011-174 - Motion was made by Diane Dillon and seconded Bonnie Howe to hire R-Town to re-seal the parking lot at the fire station in an amount not to exceed \$ 1,079.18. The road crew will fill seal the cracks before the re-seal. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

UNFINISHED BUSINESS

The Board discussed Issue 2; if it passed this would make Issue 5 in effect and the employees would have to pay 15% of their health benefits. The Township can only pay 85%.

The Board discussed the Hot Stove agreement - the road crew mowing the grass and repairing the restrooms and the Township paying for the electricity at the concession stand and restrooms.

Resolution No. 2011-175 - Motion was made by Diane Dillon and seconded by Brett Housley to discontinue the cleaning services for the Town Hall and park. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, abstained, Diane Dillon, yea.

FISCAL OFFICER

Resolution No. 2011-176 - Motion by Bonnie Howe and seconded by Diane Dillon to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

Resolution No. 2011-177 - Motion was made by Bonnie Howe and seconded by Diane Dillon for the Rootstown Township Trustees to move into executive session at 7:00 PM to discuss personnel matters. Also present Chief Palmer. Upon roll call the vote as follows: Diane Dillon, yea, Bonnie Howe, yea, Brett Housley, yea.

Resolution No. 2011-178 - Upon conclusion of the above referenced discussion a motion was made by Diane Dillon and seconded by Bonnie Howe that the Rootstown Township Trustees move out of executive session at 7:25 PM. Upon roll call the vote as follows: Diane Dillon, yea, Bonnie Howe, yea, Brett Housley, yea.

After exiting Executive Session, the Township Trustees took action by the following resolution:

Resolution No. 2011-179 - Motion was made by Diane Dillon and seconded by Bonnie Howe to appoint Chief Palmer to investigate an incident that occurred at the fire station. Upon roll call the vote as follows: Diane Dillon, yea, Bonnie Howe, yea, Brett Housley, yea.

Resolution No. 2011-180 - Motion was made by Diane Dillon and seconded by Bonnie Howe agreed to move the Trustees Board Meeting of Tuesday, October 25th to Wednesday, October 26th at 5:30 PM at the Town Hall. Upon roll call the vote as follows: Diane Dillon, yea, Bonnie Howe, yea, Brett Housley, yea.

Resolution No. 2011-181 - Motion by Diane Dillon to adjourn at 7:28 p.m.

Respectfully submitted,

Brett Housley, Chairman

JoAnn Townend, Fiscal Officer