

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

October 9, 2012

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. Those in attendance were Trustees Diane Dillon, Brett Housley and Joseph Paulus; JoAnn Townend, Fiscal Officer; Jim Mahood and Bill Hahn.

The meeting was called to order by Diane Dillon at 5:30 p.m.

Resolution 2012-146 - Motion was made by Brett Housley and seconded by Joe Paulus to approve the minutes of September 25, 2012. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

ROAD SUPERINTENDENT'S REPORT

Bill reported that road crew member, Ray Taylor accepted a job with Ravenna Township and his last day with Rootstown Township will be October 19, 2012. There will be no payout of vacation or sick leave per the personnel policy. The Trustees would like to advertise for the vacancy immediately and require potential candidates to have a Class B/CDL and snowplow experience.

Bill reported that the chip and seal road project is done.

Bill solicited quotes to repair Clover Drive. One was from Tallmadge Asphalt at \$6,900.00 and the other Perrin Asphalt at \$8,850.00.

Resolution 2012-147 - Motion was made by Joe Paulus and seconded by Brett Housley to accept the quote of Tallmadge Asphalt for \$6,900.00 for the repair of Clover Drive. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Bill also said that he will need to purchase snow plow blades for the trucks for the 2012/2013 winter season.

Resolution 2012-148 - Motion was made by Joe Paulus and seconded by Brett Housley to accept purchase snow plow blades from Winter Equipment for \$3,348.82 for the 2012/2013 winter season. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Bill reported that he would like to stripe the 3.3 miles of roads that were just chipped and sealed. He solicited quotes from JD Striping at \$675.00 a mile and AMR at \$835.00 a mile.

Resolution 2012-149 - Motion was made by Joe Paulus and seconded by Brett

Housley to accept the quote of JD Striping at \$675.00 a mile for the 3.3 miles of roads that were just chipped and sealed. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Bill reported that they had 1 cremation since the last meeting.

Bill submitted a report on the cemetery audit. Discussions were held and are still on-going with regard to the number of graves available, the number that have been paid for and that have deeds that were issued; and the number of reserved graves.

He also talked about purchasing a bug proof stain for the pavilions and that trash removal is currently at an on-call status.

The Road Crew (with permission from the Trustees) worked on Columbus Day (October 8, 2012) in order to have the day off after the Thanksgiving holiday. The Trustees also agreed to pay Ray Taylor for October 8, 2012.

ZONING INSPECTOR'S REPORT

There were five permits issued (2-fence, 1 addition to a home, 1 single family and 1 agriculture). There was 1 violation for an inoperable vehicle and the ZBA will rehear a request for variance for a two-family dwelling.

Jim discussed the electric in the Town hall and the need for battery back-ups. The Trustees agreed to purchase 3 (2 for computers and 1 for the copier) from Staples.

Jim reported that the stove in the rental house had to be replaced. The purchase was made from Home Depot at a cost of \$392.00.

Jim discussed the upcoming 24th Annual Planning & Zoning Workshop sponsored by APA Cleveland on Friday, November 16, 2012. He will ask Zoning Commission and Zoning Board of Appeals members of their interest in going. The cost for non-member is \$95.00 per person. Jim will need to register those that want to attend by October 26, 2012. He will then give the count to the Fiscal Officer so a warrant can be prepared and given to Jim to take to the conference.

Resolution 2012-150 - Motion was made by Brett Housley and seconded by Joe Paulus to pay for any zoning commission, zoning board of appeals member and the zoning inspector at a cost of \$95.00 per person to attend the planning & zoning workshop. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Jim talked to Regional Planning Director, Todd Peetz regarding the review of the Township's zoning book. Todd indicated that a general review would use one-half of the hours that the Township has and that a detailed review would most likely use 100 hours.

Jim reported that Chris Meduri would set up a date to talk to the Zoning Board of Appeals in needed. He also reported that there is no information yet on the yard sale issue.

FIRE DEPARTMENT REPORT GIVEN BY DIANE DILLON.

Diane reported that Chief Palmer would like to promote Gabe Tabelaing to lieutenant.

Resolution 2012-151 - Motion was made by Diane Dillon and seconded by Joe Paulus to promote Gabe Tabelaing to lieutenant in the fire department effective November 1, 2012. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Resolution 2012-152 - Motion was made by Diane Dillon and seconded by Joe Paulus to purchase three (3) sets of turn-out gear at a cost of \$1,902.00 each. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

FISCAL OFFICERS REPORT

Resolution 2012-153 - Motion was made by Joe Paulus and seconded by Brett Housley to pay bills on file with the Fiscal Officer. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

JoAnn reviewed the 2010/2011 audit with Trustees.

JoAnn reminded the Trustees about the upcoming meeting to be held on October 11, 2012 regarding the Solid Waste Management District five year plan update. Brett Housley will be attending for Rootstown.

JoAnn requested the date and time for Trick or Treat. It will be Sunday, October 28, 2012 from 3:00 p.m. to 5:00 p.m.

UNFINISHED AND NEW BUSINESS

Brett reported that he plans to meet with the proposers of the railroad quiet zone. He also will have the RPC withdrawal letter prepared for signature by the Trustees. Brett also reported that the Zoning Commission is close to having the garage sale language ready.

Joe discussed the Township providing both gravel and snow plowing to the Congregational Church next door. He also discussed August Avenue with Chris Meduri and ways to protect the road from further damage. The Township can close the road temporarily and discussed the possibility of a RUMA with the water company. Nonetheless a letter should be sent to the water company about the closure effective November 1st and that the road crew will put up barricades.

Diane discussed the sale of the lot on Sapphire Lane. She also asked if there was interest in the restrooms for the park. She will get detailed information on them.

Resolution 2012-154 - Motion by Joe Paulus and seconded by Brett Housley to enter an executive session at 7:00 p.m. for the purpose of discussing Township property. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Resolution 2012-155 - Motion by Joe Paulus and seconded by Brett Housley to exit executive session at 7:20 p.m. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

JoAnn Townend, Fiscal Officer, asked if there was any action coming from the executive session.

Resolution 2012-156 - Motion was made by Diane Dillon and seconded by Joe Paulus that due to liability, confidentiality and safety issues and for employee safety to strictly limit the use of the fire station basement to only Township business effective as soon as possible but no later than December 31, 2012. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Resolution 2012-157- Motion was made by Diane Dillon to adjourn at 7:35 p.m.

Respectfully submitted,

Diane Dillon, Chairman

JoAnn Townend, Fiscal Officer