

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

September 27, 2016

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on September 27, 2016. Those in attendance were Trustees Linda Hankins, Joe Paulus and David McIntyre, JoAnn Townend, Fiscal Officer, Fire Chief Charles Palmer, Road Superintendent Bill Hahn, Zoning Inspector Mark Tirpak, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

Resolution No. 2016-164 – Motion was made by Linda Hankins and seconded by Joe Paulus to accept the minutes of September 13, 2016. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Sabrina Christian-Bennett was present to inform the Trustees and citizens that she is running for County Commissioner in November.

Jill Fankhauser was present to inform the Trustees and citizens that she is running for re-election as Clerk of Courts in November.

ROAD SUPERINTENDENT REPORT

Bill gave copies of the Operator's Union contract including Chris Meduri, Portage County Prosecutor's review.

Bill met with ODOT last week about a "switch and go" conversion package for the new truck versus the Henderson conversion package. Bill said the switch and go is an interchangeable truck body system. This would include a dump and salt box. The savings is approximately \$20,000.00. Bill will email the Trustees with an exact amount.

Resolution No. 2016-165 – Motion was made by Dave McIntyre and seconded by Joe Paulus to purchase a 2017 Dodge 5500 Crew Cab Chassis 4X4 for Road Department from Salem Chrysler Jeep Dodge in an amount not to exceed \$ 37,503.00. This amount includes the trade in amount of the 2004 Chevy 4500 of \$9,000.00. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Bills said a crew member snagged a gas line in Wintergreen Subdivision. It has been taken care of.

Cemetery

There was one funeral since the last meeting.

The footers will be completed this week.

FIRE CHIEF REPORT

Resolution No. 2016-166 – Motion was made by Linda Hankins and seconded by Joe Paulus to enter into a memorandum of understanding with Suffield Township to conduct the pump testing at the Fire Department. The cost of the equipment is \$254.78. Retired Fire Chief Rasnick will be testing the pumps. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Chief Palmer reported that Charlie’s Drain Services placed a camera in the drains around the station and could not get the camera in parts of the drain. The Road Department agreed to dig up the drains and the drain service will be back to finish the evaluation.

The following is a breakdown for August 2016 EMS ambulance billing:

Billed Amount:	\$2,200.00
Year to date Billed	\$225,872.00
Year to date Collected:	\$92,466.21

ZONING INSPECTOR REPORT

There were four (4) permits issued.

- 1 – Deck
- 2 – Fences
- 1 – Combining of lots

Jordan reported that there were five (5) violations issued.

Jordan said the Zoning Commission adopted three amendments for the Trustees to review. A public hearing will need to be scheduled.

Resolution No. 2016-167 – Motion was made by Joe Paulus and seconded by Dave McIntyre to set a public hearing for Zoning Commission Amendments 2016-004, 2016-005 and 2016-006 for October 25, 2016 at the Rootstown Town Hall at 6:00 PM. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Jordan said due to the continuing growth within the township, the Zoning Commission is interested in creating an architectural regulations and guidelines for the township’s commercial district. They would like the Trustees to hire an architect to create a set of guidelines commercial businesses would have to follow. Jordan said this would only be short term; the Regional Planning Commission is researching a grant that would offer this support. The grant hasn’t actually been awarded at this time. The Trustees agreed to move forward in seeking a local architect.

The Trustees agreed to have a Joint Board Work Session on Tuesday, November 29th at 7:00 PM at the Town Hall. Jordan will check the availability of the members of the Zoning Commission and Board of Zoning Appeals.

JoAnn said we should consider looking at another avenue to auction the old copy machine. There are deposits required for the online website that she researched. JoAnn will check on other options.

FISCAL OFFICER

Resolution No. 2016-168 - Motion by Joe Paulus and seconded by Dave McIntyre to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

CITIZENS COMMENTS

Ralph Paulus asked the Zoning Department to check on an abandoned vehicle. He will get the information to Jordan.

Ralph also said the City of Ravenna has the switch and grab packages on their trucks.

UNFINISHED BUSINESS

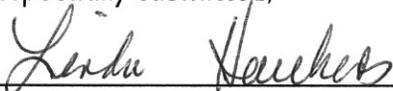
Linda reported the Park Commission is having difficulty obtaining park guidelines. They can only find industrial parks. Mark suggested contacting the Portage Park District. There are still issues with the attendance of this committee. Currently there are 7 members and I alternate on the Park Commission. Most seem to have reasonable reasons for missing.

The Trustees discussed different options of grass seed for the park.

Mark asked if they Comprehensive Land Use Plan (CLUP) needs to be approved by the Zoning Commission or reviewed by Chris Meduri. Joe said that neither the Prosecutor nor Regional Planning requires any approval in the CLUP process. The Zoning Commission does not even need to approve it.

Resolution No. 2016-169 - There being no further business before the Board of Trustees, Vice Chairman Paulus adjourned the meeting at 6:55 p.m.

Respectfully submitted,



Linda Hankins, Chairperson



JoAnn Townsend, Fiscal Officer