

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

September 27, 2011

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on September 27, 2011. Those in attendance were Trustees Brett Housley, Bonnie Howe and Diane Dillon, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Bill Hahn, Jim Mahood, Van Black, and Julie Gonzales.

Also attending Staci Stephens and Vera Hamrick.

Resolution No. 2011-160 – Motion was made by Bonnie Howe and seconded by Diane Dillon to accept the minutes of September 13, 2011. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

ZONING INSPECTOR REPORT

There were two (2) acts of business.

- ❖ 1 Commercial*
- ❖ 1 Mylar signed*

Two violation letters were sent.

- ❖ 3193 Pine Hollow Drive*
- ❖ 4705 Case Avenue (2nd letter)*

Jim reported two (2) variance applications were completed.

- ❖ 4838 South Prospect Street*

❖ *4732 Sundown Trail*

Also one (1) conditional permit was passed on South Prospect Street.

Jim said someone from the school contacted him regarding putting up banners on the poles. Jim said as long as it wouldn't be an obstruction it should be good; they would probably have to contact the electric company.

ROAD SUPERINTENDENT REPORT

Bill gave the Trustees a copy of the BUSTR report for the underground storage tanks.

Bill received the invoice from Hirst Construction for the sewer pumps. Labor costs were \$910.00 and Craun-Liebing Company: \$1,348.96 for repairing the pumps.

Bill spoke to Bill Madlem from the Rootstown Water Company regarding using Pfile Drive to install a new pump station at the water tower. Mr. Madlem said they would not begin construction until next year and would be using Case Avenue.

The crack sealing machine has arrived and will be storing it where the old fire truck was parked. Since it has to be used in dry weather; the crew will try it out weather permitting.

Cemetery

There was one (1) funeral on September 22nd.

The markers for the cemetery should arrive at the end of the week.

Diane asked the status of Mrs. Mencl who requested to be buried with her infant son that past away in the early 70's. Bill said she has agreed with the new plot and she asked if we had a machine to look below the ground. We do not, Bill contacted Grandview and they do not have one either. Bill said it would be expensive to rent. Bonnie asked if Bill could check with Ravenna and Kent cemeteries. Bonnie suggested putting every thing in writing.

Park

As soon as it dries up the crew will be extending the walking trails at the park.

FIRE CHIEF REPORT

Chief Palmer reported they are locked in at \$6.64 per Mcf with Dominion; their natural gas supplier.

The following is a breakdown for August 2011 non-resident ambulance billing:

<i>Billed Amount:</i>	<i>\$9,872.00</i>
<i>Collected Amount:</i>	<i>\$6,483.23</i>
<i>Year to date Billed</i>	<i>\$48,580.00</i>
<i>Year to date Collected:</i>	<i>\$26,673.95</i>

Chief Palmer has not attended the WBC class for Frank Gates, but will be attending the December 13th class in Dublin, OH.

They will be leaving for Appleton, WI tomorrow morning to accept the new truck and are due back on Friday. Lt. Leigh will be in charge in Chief Palmer's absence.

Resolution No. 2011-161 – Motion was made by Diane Dillon and seconded by Bonnie Howe to reimburse any expenses for the members of the Fire Department who were going to Appleton, WI. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

UNFINISHED BUSINESS

JoAnn did not receive a reimbursement check from Regional Planning Commission for the membership dues. Brett will call them.

Continued Public Hearing ZC 2011-002 Section 230.88 Temporary Vendors

Resolution No. 2011-162 – Motion was made by Diane Dillon and seconded by Bonnie Howe to open the public hearing for at 6:00 PM for ZC 2011-002 Section 230.88 Temporary Vendors which was continued from September 13, 2011. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

Resolution No. 2011-163 – Motion was made by Brett Housley and seconded by Diane Dillon to adopt the Application for Temporary Vendor Form as presented by the Rootstown Zoning Commission with the exception of adding an approved form to be signed by the Zoning Inspector and to include the resolution number and date. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

The proposed amendment has been reviewed and approved by the Portage County Regional Planning Commission and by Chris Meduri, Portage County Prosecutor's Office.

After discussion the Board agreed to adopt the following resolution:

Resolution No. 2011-164 – Motion was made by Brett Housley and seconded by Bonnie Howe to modify ZC 2011-002 Section 230.88 Temporary Vendors to read the following (shown in bold and ~~strikethrough~~):

DEFINITION: Temporary Vendor: Any person who opens a temporary place of business for the sale of goods or services. See Section 230.08.

SECTION 230.08 – TEMPORARY VENDOR(S):

- A. A person who opens a temporary place of business for the sale of goods or services shall be permitted not to exceed 4 consecutive days or 96 hours per calendar year.*
- B. Are permitted at ~~authorized~~ shows fairs, flea markets, church festivals, or similar events that have completed an Application for Temporary Vendor Form (Trustees Resolution No. 2011-163) and which has to be approved and signed by the Zoning Inspector.*
- C. Registration shall be valid for 90 days from the date of the application approved by the Zoning Inspector.*
- D. In carrying on activities in this township, a temporary vendor shall not:
 - a. Obstruct or interfere with public travel on, or public use of any public street, road, sidewalk or way;**

- b. Enter any private premises or parts of premises where entry is prohibited by notice or which are manifestly restricted to uses which are incompatible with the vendor's activities;*
- c. Remain on premises or parts of premises after notice to depart;*
- d. Possess, sell, offer to sell, or solicit orders for any product or thing in violation of the law*
- e. This section replaces Trustees Resolution No. 1991-118.*

Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

FISCAL OFFICER

Resolution No. 2011-165 – Motion was made by Brett Housley and seconded by Bonnie Howe to close the public hearing at 6:15 PM. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea

Resolution No. 2011-166 – Motion by Bonnie Howe and seconded by Diane Dillon to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Brett Housley, yea, Bonnie Howe, yea, Diane Dillon, yea.

Resolution No. 2011-167 – Motion was mad by Diane Dillon and seconded by Bonnie Howe to accept the tax amounts and rates as determined by the Portage County Budget Commission for FY 2012. Upon roll call the vote as follows: Diane Dillon, yea, Bonnie Howe, yea, Brett Housley, yea.

Resolution No. 2011-168 – Motion by Brett Housley to adjourn at 6:20 p.m.

Respectfully submitted,

Brett Housley, Chairman

JoAnn Townend, Fiscal Officer