

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

September 25, 2012

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on September 25, 2012. Those in attendance were Trustees Diane Dillon, Brett Housley and Joe Paulus, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Bill Hahn and Julie Gonzales.

Resolution No. 2012-140 – Motion was made by Brett Housley and seconded by Joe Paulus to accept the minutes of September 11, 2012. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

ROAD SUPERINTENDENT REPORT

Bill has not received the bid books from the County Engineer for Clover Drive. He will contact the County tomorrow.

Once Luli Construction completes their current project; they will begin the chip and seal project.

Bill received a certificate for attending the BWC Safety training last week. JoAnn asked for a copy.

Cemetery

The footers have been completed at the cemetery.

The cemetery audit has been completed. Diane asked how many plots there were in the cremation section. Bill was not sure. He would get that information to her at the next meeting. Bill said they need a larger book and may need to be transferred. The Board asked Bill to provide written results of the audit for the next Board meeting.

Park

The crew will be staining the pavilions.

ZONING INSPECTOR REPORT

Trustee Housley reported the following:

There were two (2) acts of business.

- 1 – Addition to home

- 1 – Addition to shed

There were three violation letters sent.

The variance permit application for Mary Ann Kurkey was granted.

Brett said at the Zoning Commission meeting they discussed “yard sales”; they are going to forward information to the Trustees. Diane said she has not received anything at this time.

FIRE CHIEF REPORT

The following is a breakdown for August 2012 for ambulance billing:

Billed Amount:	\$39,063.00
Collected Amount:	\$19,207.19
Year to date Billed	\$187,146.80
Year to date Collected:	\$66,183.39

Chief Palmer will be sending thirteen (13) members to a “Fire Scene Size Up” class in Salem on November 10, 2012. The cost is \$30.00 for each member.

He will also be sending four (4) members to a “Pride and Ownership” class in Howland on September 27, 2012. The cost is \$50.00 for each member. This class is required by their officers to maintain their management role.

The Portage County Health Department will be hosting a Flu Clinic on Thursday, October 11th from 4:00 PM – 6:00 PM at the Fire Station.

Chief Palmer will be obtaining quotes for turn out gear.

Diane reported that Captain Meonske is currently conducting a survey of the retention of current and formerly employees of the Fire Station and their decision as to why they left or how we would keep current employees.

The Fire Station will be participating in the Community Awareness Day and the Fall Fest. They will have a presentation at the table.

FISCAL OFFICER

JoAnn received the final quarter dues for Portage County Regional Planning Commission.

Resolution No. 2012-141 - Motion by Brett Housley and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

RESIDENT COMMENTS

Darrell Wayt a resident of Rootstown was present and asked Chief Palmer how the soft ambulance billing works.

UNFINISHED BUSINESS

Diane is still attempting to contact Copley Township regarding the restroom facilities at their park. A Rootstown Township resident suggested Diane contact Helen Humphreys; a former employee of the park.

Brett will prepare a withdraw letter to Regional Planning Commission by the next Board meeting.

Brett and Jim discussed the remaining technical assistance hours we have with Regional Planning Commission. Jim suggested updating the Zoning Commission book.

Brett spoke to the chairperson (Troy Cutright) of the Zoning Commission and he reported that all members are currently attending the meetings and everything is running smoothly with the board. Brett will draft a letter to send to the Board's on their responsibilities/duties as a Board Member.

Joe and Brett have been reviewing the handbook and have made several corrections. Joe has been in contact with Chris Meduri, Portage County Prosecutor's Office.

Resolution No. 2012-142 – Motion was made by Diane Dillon and seconded by Brett Housley to amend Resolution No. 2012-135 adopted September 11, 2012 to change the closing date for the sale of real estate (6.949 acres of land - Sapphire Lane - Stone Ridge Subdivision - formerly known as the Wischt property) to Mark Cogley to September 20, 2012. Due to conveyance issues for that property; the Board has extended the closing date until **October 31, 2012**. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

Diane said before electric can be installed at the park; we have to hire an electrical contractor and he would complete the application and submit it to Ohio Edison. The Board agreed to begin this project in January 2013.

Diane dropped off the letter to Bill Madlem of Rootstown Water Company.

Community Awareness is Saturday, October 27th from 10:00 AM – 2:00 PM at the High School Gym.

Resolution No. 2012-143 – Motion was made by Diane Dillon and seconded by Joe Paulus for the Rootstown Township Trustees to move into executive session at 6:25 PM to discuss property matters. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

Resolution No. 2012-144 - Upon conclusion of the above referenced discussion a motion was made by Diane Dillon and seconded by Joe Paulus for the Rootstown Township Trustees to move out of executive session at 7:20 PM. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

After exiting Executive Session, the Trustees took no action.

The Board suggested having a sign in sheet for the during the resident comment period.

Resolution No. 2012-145 - Motion by Diane Dillon to adjourn at 7:20 p.m.

Respectfully submitted,

Diane Dillon, Chairperson

JoAnn Townend, Fiscal Officer