

## **MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES September 24, 2013**

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on September 24, 2013. Those in attendance were Trustees Diane Dillon, Brett Housley and Joe Paulus, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Bill Hahn, Jim Mahood and Julie Gonzales.

**Resolution No. 2013-136** – Motion was made by Joe Paulus and seconded by Diane Dillon to accept the minutes of September 10, 2013. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

### **ZONING INSPECTOR REPORT**

There were two (2) acts of business.

- ‡ 1 – Single Family Home
- ‡ 1 – Accessory Building
- ‡ 1 – Mylar

Two violation letters were sent to the following addresses:

- ‡ 4098 Wilson Road – Inoperable Motor Vehicle
- ‡ 3068 Jay Street – Nuisance

JoAnn processed the check for the seminar that Jim and George will be attending on Friday.

Jim is having difficulty transcribing the Zoning Commission meeting held in August. He said there were a lot of residents present and was very lengthy. Jim said Judy Adamson agreed to transcribe the meeting minutes at \$15.00/per hour. He contacted an agency who transcribes and they quoted \$1.00 per minute.

**Resolution No. 2013-137** – Motion was made by Brett Housley and seconded by Joe Paulus to hire Judy Adamson to transcribe the Zoning Commission meeting minutes from August and if deemed necessary the Zoning Commission Public Hearing held this month at a rate of \$15.00 per hour. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Jim received numerous phone calls regarding the Zoning Commission public hearing concerning the three parcels behind Speedway. He suggested holding it at a different location. The Board agreed for Jim to check the availability at the High School cafeteria. Jim will post a notice on the Town Hall door of the change.

## **ROAD SUPERINTENDENT REPORT**

Bill reported the crew has been patching Ravenna Development.

The Board agreed for Bill to get quotes to remove several dead trees on Lynn Road by Rootstown Road.

Bill received a quote from J.D. Striping for the center and edge lines for \$6,890.60.

**Resolution No. 2013-138** – Motion was made by Diane Dillon and seconded by Joe Paulus to hire J.D. Striping to stripe the center and edge lines on Lynn, John Smith and Kline Roads in an amount not to exceed \$6,890.60. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Bill said the new truck is ready for pick up on Monday. According to the agreement Kenworth will have our truck on display Friday. Bill asked if the road crew could attend the open house. The Board agreed.

JoAnn spoke to Anthony from the County Engineer's Office regarding RUMA's. He said the County can provide assistance to the Township for these agreements and they should also be reviewed by the Prosecutor's Office.

Joe presented several changes suggested by NEOMED to the Agreement to Restore Loretta Drive.

Joe asked Bill if he received the email from the resident on Clover Leaf regarding the dead trees adjacent to her property. Bill said he did but it is not in the Townships right of way. The land is owned by Clover Leaf Development. Brett said he also contacted her.

Bill completed the list of hydrants that need replaced or repaired. The Board asked Bill to move forward on purchasing these items. Bill will contact HD Supply.

### Cemetery

There was one (1) full burial since the last meeting.

Three foundations will be poured soon.

### Park

Bill said the Township is not permitted to have any sort of pesticides unless there is some one certified in the department. The Board agreed for Kyle to attend a training class to be

certified in Pesticides. The cost is \$35.00. Bill said this training will allow the crew to be able to work under Kyle’s certification and be able to treat the pond and other issues dealing with pesticides.

**FIRE CHIEF REPORT**

The following is a breakdown for August 2013 non-resident ambulance billing:

Billed Amount:	\$26,618.00
Collected Amount:	\$16,695.00
Year to date Billed	\$256,898.00
Year to date Collected:	\$151,132.99

**Resolution No. 2013-139** - Motion was made by Diane Dillon and seconded by Joe Paulus to enter into a three-year agreement with the City of Ravenna for fire dispatching effective January 1, 2013 through December 31, 2016. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

**Resolution No. 2013-140** – Motion was made by Diane Dillon and seconded by Joe Paulus to set a public hearing for False Alarm Billing to Township users for Fire Services and EMS Services. The public hearing is set for Tuesday, October 22, 2013 at 6:15 PM at the Town Hall. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

**Resolution No. 2013-141** – Motion was made by Diane Dillon and seconded by Joe Paulus to add Part L. “Vacation Sell Back Policy” to the “Benefits – Section IV” of the Fire Department’s Personnel Manual effective October 1, 2013:

L. **Vacation Sell Back Policy** (page 36)

Members can sell back accrued vacation time at their straight hourly rate. Members can only sell back vacation time accrued in the current calendar year, and the hours sold back in no way apply towards earned sick, vacation or pension benefits.

Members shall submit a “Vacation Sell Back Form” to the Fire Chief, who will forward it to the Township Fiscal Officer for processing. This request can only be made between October 15<sup>th</sup> through October 31<sup>st</sup>. The income will appear in a members payroll check issued in the month of November.

Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Chief Palmer reported Mike Leigh is on light duty due to an injury outside the department.

**FISCAL OFFICER**

**Resolution No. 2013-142** - Motion by Joe Paulus and seconded by Diane Dillon to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

**Resolution No. 2013-143** – Motion was made by Diane Dillon and seconded by Joe Paulus to set the Trick or Treat date for Sunday, October 27, 2013 from 3:00 PM – 5:00 PM. Those who wish to participate are to turn on their porch light. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

**Resolution No. 2013–144** - Motion by Brett Housley to adjourn at 6:40 p.m.

Respectfully submitted,

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Brett Housley, Chairman

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JoAnn Townend, Fiscal Officer