

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

September 22, 2015

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on September 22, 2015. Those in attendance were Trustees David McIntyre, Linda Hankins and Joe Paulus, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Road Superintendent Bill Hahn, Zoning Inspector Mark Tirpak, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

Resolution No. 2015-144 – Motion was made by Linda Hankins and seconded by Joe Paulus to accept the minutes of September 8, 2015. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

FIRE CHIEF REPORT

Chief Palmer reported the hydraulic oil in the elevator needs changed. It has oil and air in the system, making the ride rough. They have a service agreement with Gabel Elevator.

The northeast corner of the fire station is leaking at the footer line. They are going to monitoring this to see if it gets worse. They may need to dig up the footer drain and evaluate. The Road Department will be able to do the digging if needed.

Chief Palmer would like to thank the Road Department for assisting the Fire Department in getting the homes ready to burn on Tallmadge Road. They should begin training the first of October.

ROAD SUPERINTENDENT REPORT

Bill reported the crew has been working on the asphalt in most of the developments. They completed Nina, Cobblestone and Wintergreen. They will be in Hidden Knolls and Clover Developments next week. They will be using Ravenna Township's paving machine.

Cemetery

There were no funerals since the last meeting.

Park

Bill indicated the installation of the windmill at the park is on hold until the roads are completed in the developments.

ZONING INSPECTOR REPORT

There were six (6) acts of business.

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|-------------|------------------------|---------------------------|
| * 1 – house | * 1 – Occupancy Permit | * 1 – Fence |
| * 1 – Deck | * 1 – Windmill | * 1 – Accessory building. |

Jordan gave the Trustees copies of the proposed zoning amendments from the Zoning Commission.

The Board appointed Joe Paulus as representative for the Regional Planning Commission and Linda Hankins will be his alternate.

Joe said the Regional Planning Commission is hiring a grant writer.

Resolution No. 2015-145 – Motion was made by Joe Paulus and seconded by Linda Hankins to hire Patricia Holloway as secretary for the Zoning Commission, Zoning Board of Appeals and Park Committee in an amount of \$50.00 per meeting effective immediately. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-146 – Motion was made by Joe Paulus and seconded by Linda Hankins to set a public hearing for the Zoning Commission for the following proposed zoning amendments:

- ZC – 2015-010 – Section 150.02 B – Definition: Dwelling, Attached Single-Family
- ZC – 2015-011 – Section 230.06 C – Temporary Facilities
- ZC – 2015-012 – Section 310.03 A – Schedule of Permitted Uses-Residential Districts
- ZC – 2015-013 – Section 320.04 D – Dwelling Types in Planned Residential Dvlps

for Tuesday, October 13, 2015 at the Rootstown Town Hall at 6:15 PM. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

FISCAL OFFICER

Resolution No. 2015-147 - Motion by Linda Hankins and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-148 – Motion was made by Linda Hankins and seconded by Joe Paulus to accept the tax amounts and rates as determined by the Portage County Budget Commission for FY 2016. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

CITIZEN'S COMMENT

Cecilia Swanson, Executive Director of the Portage County District Library was present to explain the many programs the District Library offers. There are library services throughout the school districts. There will be an Outreach Program placed at the NEW Center at NEOMED. You can also download audiobooks and ebooks.

Ms. Swanson informed the Trustees and citizens that there will be a 1 mill levy placed on the ballot on November 3rd. If the levy passes, new collections, staffing, programs and services will be put to work on early childhood education and literacy services, workforce readiness and small business development support, and community-wide discovery and enrichment programs for all ages. If the measure fails to pass, the library will continue with reduce hours of operation, reduce purchases of new materials, and reduce programs for children.

UNFINISHED BUSINESS

Linda has additional contact information regarding the quiet zone railroad issue. Linda will give the information to Tom Biltz and Al Ballou.

NEW BUSINESS

Joe said according to the ORC we are now permitted to accept credit cards for payment. He said it would be convenient if the Trustees participate in accepting credit cards.

Joe asked if all employees are registered under the Bureau of Workers Comp. JoAnn said they were.

Joe suggested paying some of the Township invoices electronically. JoAnn said we currently pay everything by check and the Trustees sign each check. She will look into the electronic bill pay.

Joe said we are now able to spend the money that is in the cemetery account instead of just the interest.

Linda said a resident of Stone Ridge approached her interested in purchasing the old Wischt property. Joe said there are deed restrictions with that piece of property. Mark will pull that information for the resident.

The books have been audited.

The Trustees received a letter from the City of Ravenna regarding dispatching.

Resolution No. 2015-149 – Motion was made by David McIntyre and seconded by Joe David McIntyre for the Rootstown Township Trustees to move into executive session at

6:15 PM to discuss legal issues regarding the JEDD with Attorney, Chad Murdock. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

Resolution No. 2015-150 - Upon conclusion of the above referenced discussion a motion was made by Joe Paulus and seconded by David McIntyre for the Rootstown Township Trustees to move out of executive session at 7:49 PM. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

After exiting Executive Session, the Trustees took no action.

Resolution No. 2015-151 - Motion by Dave McIntyre to adjourn at 7:50 p.m.

Respectfully submitted,



Dave McIntyre, Chairman



JoAnn Townend, Fiscal Officer