

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

August 28, 2012

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. Those in attendance were Trustees Diane Dillon, Brett Housley and Joseph Paulus; JoAnn Townend, Fiscal Officer; and Bill Hahn.

The meeting was called to order by Diane Dillon at 5:30 p.m.

Bids were opened, read aloud and tabulated for the 2012 Chip and Seal Project. Two bids were received:

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|----|-------------------------|-------------|
| 1. | H. Luli Construction | \$59,820.73 |
| 2. | Hughes Contracting Inc. | \$60,151.44 |

Resolution 2012-127 - Motion was made by Joe Paulus and seconded by Brett Housley to accept the bid of H. Luli Construction at the bid amount of \$59,820.73. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Resolution 2012-128 - Motion was made by Brett Housley and seconded by Joe Paulus to approve the minutes of August 14, 2012. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

ROAD SUPERINTENDENT'S REPORT

Bill asked if the bid limit was going to be raised to \$50,000.00 for road repairs. JoAnn reported that in her discussion with Chris Meduri - he indicated that all road repairs needed to be bid. We will check the actual language from the bill signed by the Governor to see if Townships were included.

Bill reported that the road department had made some repairs to August Drive but did not asphalt it yet. He also reported that road crew will be finished with crack sealing Bird Allotment by the end of the week.

Bill reported that they had 1 funeral since the last meeting and that Troy Cutright is working on the cemetery audit.

Bill requested chemicals for algae control for the pond at the park as the rake is not working.

Diane met with representatives from KLA Management from OTARMA that recommended more training for the Road and Fire Departments and said that they have an on-line resource library for use. She also discussed the new regulations concerning 1099 tax form for Township vendors. Vendors should be naming the Township as additionally insured on their policies and completing a hold harmless agreement. JoAnn will e-mail the hold harmless agreement to Chris Meduri for his review and comment.

Diane also reported that Zoning should review all zoning resolutions every five (5) years and make a record of who did the review.

Diane asked Bill to remove the sign from the sapphire lot. Bill was also requested to mow the weeds at the corner of Marks and Tallmadge Road.

ZONING INSPECTOR'S REPORT GIVEN BY BRETT HOUSLEY.

There were seven permits issued.

The Zoning Commission is working on 5 or 6 issues, one being garage sales.

Brett reviewed a letter submitted by Attorney Thomas Buchanan regarding barricades between Pine Drive and Marsh Creek Lane.

FIRE DEPARTMENT REPORT GIVEN BY DIANE DILLON.

Diane reported that Justin is working the web site for the Fire Department it is a complete rewrite.

She also reported that the new ambulance is in and running and that the new ambulance has a back up camera on it. Diane also reported that the freightliner was sent out for repairs.

Resolution 2012-129 - Motion was made by Joe Paulus and seconded by Brett Housley to pay bills on file with the Fiscal Officer. Upon roll call the vote was as follows: Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea

RESIDENTS COMMENTS

John Epling, Marcie and Larry Richards discussed the issue of developing a railroad quiet zone in Rootstown with the Trustees. Trustee Housley to look into the issue and report back.

Resident Vickie Burkey discussed the property on Sapphire Lane that the Township sold.

UNFINISHED BUSINESS

Web page - mention in the school's communicator that the roll out date for the Township's new web site is September 15th.

Regional Planning Commission - Discussion of withdrawing from the membership. There is a one (1) year notice to be given to the secretary, when does that actually begin? Does a Township pay fees during the notice period? Trustee Housley to look into the issue and report back.

Land Bank - Report back to the Board of Commissioners that the Township does not have any properties for the program at this time but want to remain able to participate in the future.

Resolution 2012-130 - Motion by Brett Housley and seconded by Joe Paulus to respond back to the Portage County Land Bank that the Township has no properties for the program at this time but want to remain able to participate in the future. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

NEW BUSINESS

Diane reported that the address for the park is 4104 Case Drive. She also indicated that the Township can take the first steps with Ohio Edison to get electric back to the park and will firm up pricing.

She also reported that barricading of August Drive can be done - but not for an extended period of time.

Joe reported that there will be no chargeback to the Township for the Health Department in 2013. He also indicated that he has had NIMS training and wondered if the Township has a coop plan. He also has received calls regarding the need for a Township siren again.

Resolution 2012-131 - Motion by Diane Dillon and seconded by Joe Paulus to enter an executive session at 7:05 p.m. for the purpose to consider discipline, dismissal and/or removal of personnel. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

Resolution 2012-132 - Motion by Diane Dillon and seconded by Joe Paulus to exit executive session at 7.55 p.m. Upon roll call the vote was as follows: Diane Dillon - Yea; Brett Housley - Yea; Joe Paulus - Yea.

JoAnn Townend, Fiscal Officer, asked if there was any action coming from the executive session. There was none.

Resolution 2012-133- Motion was made by Diane Dillon to adjourn at 8:00 p.m.

Respectfully submitted,

Diane Dillon, Chairman

JoAnn Townend, Fiscal Officer