

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

August 14, 2012

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on August 14, 2012. Those in attendance were Trustees Diane Dillon and Joe Paulus, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Bill Hahn, Jim Mahood and Julie Gonzales.

5:30 PM—Opening of bids for 6.949 acres of land - Sapphire Lane - Stone Ridge Subdivision (formerly known as the Wischt property)

The following two (2) bids were received.

Mark Cogley	\$ 23,650.00
Don Litsinger	\$ 10,500.00

Resolution No. 2012-116 – Motion was made by Joe Paulus and seconded by Diane Dillon to award bid and sell Township owned real estate to Mark Cogley in an amount of \$23,650.00. AMS Title will process the title work. The closing date will be on or before September 5, 2012. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, absent, Joe Paulus, yea.

Resolution No. 2012-117 – Motion was made by Joe Paulus and seconded by Diane Dillon to accept the minutes of July 24, 2012. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, absent, Joe Paulus, yea.

ROAD SUPERINTENDENT REPORT

Resolution No. 2012-118 – Motion was made by Joe Paulus and seconded by Diane Dillon to allow Bill Hahn to attend the BWC Safety Training Class on September 18th in Jackson Township in an amount not to exceed \$ 40.00. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, absent, Joe Paulus, yea.

The bathroom at the rental house has been completed.

The tires on the Ford dump truck have been put on.

The narrow band radios have been installed in the trucks.

Bill received the following proposals to repair Clover Drive.

Skibiski Asphalt	\$ 29,900.00
Perrin Asphalt	\$ 29,500.00
Tallmadge Asphalt	\$ 26,240.00

JoAnn said currently if the amount for a project is over \$25,000 the project must be bid out. In September that amount will change. She will check the exact date.

The road crew replaced the driveshaft on the batwing mower; saving the Township approximately \$400.00.

5:42 Trustee Housley attending.

Resolution No. 2012-119 – Motion was made by Joe Paulus and seconded by Brett Housley agreed to bid to repave including mill and resurface of Clover Drive in Clover Development. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

Bill will contact the County Engineer regarding the repaving project on Clover Drive.

Bill reported the crack sealing will be completed by the end of the week.

The road crew will be repairing August Drive the first of next week.

Joe will prepare the showcase for the Randolph Fair. Bill will take it down on Monday.

The roof has been sealed at the New Milford Road site.

The large crack on the floor of the Township garage has been sealed.

Cemetery

There was one (1) burial and one (1) cremation since the last meeting.

They will be pouring foundations during the first week of September.

The cemetery audit is coming along.

Park

The rake has arrived and they have pulled out lots of seaweed from the pond.

The grass has been replaced that was killed when a farmer sprayed weed killer.

A road crew employee broke a tooth while crack sealing. An accident report was completed.

Diane received a quote to install electric in the park.

Resolution No. 2012-120 – Motion was made by Diane Dillon and seconded by Joe Paulus to hire Ohio Edison to install electric lines to the Rootstown Community Park in

amount not to exceed \$4,000.00. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

The road crew will do the trenching for this project.

The sign is rotted at the park and needs replaced.

Diane suggested installing a "Township Park" sign on New Milford Road and Tallmadge Road. Bill said since those roads belong to the county, they would be responsible for installing the signs. Joe suggested a driveway to the park from Tallmadge Road if we could get a right of way.

ZONING DEPARTMENT

There were five (5) acts of business.

- 2 – Single Family
- 2 – Decks
- 1 – Fence

Jim issued seven (7) violation letters.

- 3 – Nuisances
- 2 – Inoperable Vehicle
- 2 – No Zoning Certificate

One conditional permit application was applied for from Gary Conley.

The Trustees discussed the Township website. The Board agreed to include a link to any commercial property that is available instead of having the actual property listed. Jim e-mailed the Cars Donation flyer to Michele to post on our website. This free program is for residents who have inoperable vehicles (with title) that need to be removed on their property but have no way to remove them. Jim gave the Board job descriptions for the Zoning Commission and Zoning Board of Appeals for their review.

Jim said a toilet seat was not installed at the rental house while the bathroom was being repaired. Mr. Kitchen is requesting to be reimbursed \$14.82. The Board agreed.

FIRE CHIEF REPORT

Chief Palmer reported the new ambulance has arrived today. They are currently moving the radios from the old ambulance to the new one. It is now in service.

They will be doing a walk through at NEOMED where the high school students are attending classes.

Chief Palmer reported they will be training with Randolph Fire Department and reviewing responses for the upcoming fair.

Chief Palmer received a letter from their current gas supplier indicating they have lowered their gas rate to \$5.98 per Mcf. This price is fixed until September 2013.

NEW BUSINESS

The Board received notice from the Portage County Regional Planning Commission that the Township has not used any technical assistance (TA) hours. The Board discussed the option of not participating and if their services are needed to pay on an hourly basis. Brett will do research and present this to the Trustees. Currently the Township pays \$6,000.00 per year to participate.

The Trustees discussed participating in the Land Bank – Moving Ohio Forward Program. The Trustees agreed to review the information and make a decision at the next board meeting.

Resolution No. 2012-121 – Motion was made by Brett Housley and seconded by Joe Paulus agreed to participate in the Rootstown Community Expo on October 27, 2012 from 10:00 AM – 2:00 PM in an amount not to exceed \$ 35.00. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

NEOMED is moving their main entrance to the front of the high school entrance and a traffic light will be installed. A traffic light will also be installed at the entrance of Giant Eagle.

Joe said there are two (2) injection wells in Rootstown.

The oil well that was installed on Rootstown Road is ready for fracking.

FISCAL OFFICER

Resolution No. 2012-122 - Motion by Joe Paulus and seconded by Brett Housley to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

Resolution No. 2012-123 – Motion was made by Diane Dillon and seconded by Joe Paulus for the Rootstown Township Trustees to move into executive session at 6:50 PM to discuss personnel and property issues. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

Resolution No. 2012-124 - Upon conclusion of the above referenced discussion a motion was made by Diane Dillon and seconded by Brett Housley that the Rootstown

Township Trustees move out of executive session at 7:25 PM. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

Resolution No. 2012-125 – Motion was made by Diane Dillon and seconded by Brett Housley to not worsen the deteriorating condition of the road surface the Trustees agreed to install a weight limit sign on August Drive . Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, nay.

Resolution No. 2012-126 - Motion by Diane Dillon to adjourn at 7:26 p.m.

Respectfully submitted,

Diane Dillon, Chairperson

JoAnn Townend, Fiscal Officer