

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

July 12, 2016

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on July 12, 2016. Those in attendance were Trustees Linda Hankins, Joe Paulus and David McIntyre, JoAnn Townend, Fiscal Officer, Fire Chief Charles Palmer, Road Superintendent Bill Hahn, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

Resolution No. 2016-121 – Motion was made by Joe Paulus and seconded by Dave McIntyre to accept the minutes of June 28, 2016. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Resolution No. 2016-122 – Motion was made by Joe Paulus and seconded by Dave McIntyre to accept the Special Meeting minutes of July 5, 2016. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

ROAD SUPERINTENDENT REPORT

Bill spoke to Mr. Bosso regarding repairing the road in Wintergreen Subdivision. He agreed to donate \$8,000.00 and Carter Lumber agreed to donate \$2,000.00 to resurface Wintergreen Lane. Bill said Mr. Bosso received a quote from Perrin Asphalt for \$16,500.

Resolution No. 2016-123 – Motion was made by Dave McIntyre and seconded by Joe Paulus to accept the donation from Bob Bosso in the amount of \$8,000.00 and \$2,000.00 from Carter Lumber. The Trustees agreed to pay \$8,000.00 towards repaving Wintergreen Lane from Meloy Road to Misty Glen. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Bill gave the Trustees samples of street signs. These will replace the current township road signs. There are approximately 200 signs. Bill will get an exact quote to present to the Trustees.

Cemetery

There was one funeral since the last meeting.

The summer workers are putting concrete around the markers.

Park

The catch and release signs for the park pond should be in by the end of the week.

The check has been processed for the park plan application fee for the Ohio EPA. Bill is in contact with Don Black of the Operators Union.

The next Park Commission Meeting is Thursday, July 14th at 7:00 PM.

FIRE CHIEF REPORT

Chief Palmer reported a representative from ODOT appraised the fire station last week. He also took pictures throughout the facility. He said it is regarding the intersection update project.

Resolution No. 2016-124 – Motion was made by Linda Hankins and seconded by Joe Paulus to accept the FEMA grant for turnout gear and SCBA's for staff for \$209,190.00. The total grant award is

\$219,649.00; the Township's 5% contribution is \$10,459.00. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Chief Palmer said that FEMA did not fund the total request for the tracking system for members. This system is built into the air packs and allows them to find members that become lost or unconscious in fires or other hazardous environments. Chief Palmer recommended purchasing this system from Warren Fire Equipment for \$1,765.00.

Resolution No. 2016-125 – Motion was made by Linda Hankins and seconded by Dave McIntyre to purchase a tracking system that is built into the air packs from Warren Fire Equipment in the amount of \$1,765.00 upon the recommendation of the Fire Chief. This will allow them to find members that become lost or unconscious in fires or other hazardous environments. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Chief Palmer reported the ODOT project is completed behind Circle K. All the buildings have been removed.

Chief Palmer said the front cab mounts are broken on truck #2513. They are in the process of repairing them.

ZONING INSPECTOR REPORT

There were five (5) permits issued.

- 2 – Single-Family Home
- 1 – Pool
- 1 – Addition
- 1 – Demo

Jordan and Mark met with a representative of the Home Owners Association of Marsh Creek Subdivision regarding the barrier.

JoAnn gave the Toshiba contract to Jordan.

Jordan gave the Trustees a letter from Attorney Chad Murdock regarding the old Wicks Lumber Yard site indicating the new lessee, is Donphil Holding.

The Board agreed to be consistent if they have to double the building permits.

FISCAL OFFICER

Resolution No. 2016-126 - Motion by Dave McIntyre and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

JoAnn said the JEDD request was submitted to the County Commissioners' Office on July 7th. The Trustees have ten (10) days to inform property owners within the JEDD. Linda will contact the City of Kent to see if they can assist in the mailing.

JoAnn said that Portage County Solid Waste is asking that the recycling service fee be placed on resident's tax bills (i.e. storm water fees). County Auditor Esposito indicates there is a 2½% assessment fee.

Resolution No. 2016-127 – Motion was made by Joe Paulus and seconded by Linda Hankins to accept the 2½% assessment fee from the Portage County Auditor's Office for recycling service to be placed on Rootstown Township resident's tax bill. The cost is \$26.9985 and for seniors \$24.0055. There will be no additional charge to the resident's for the length of the current contract. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, abstained.

JoAnn received an email from Karyn Hall, Portage County Mental Health & Recovery Board asking if the Trustees would be interested in hosting a Community Drug Awareness Presentation. JoAnn will inform Ms. Hall that the Trustees would be interested. JoAnn said the email was also sent to the Superintendent of Rootstown Schools.

Linda asked JoAnn if we are eligible to receive a discount on Bureau of Workers' Compensation premiums if we attended certain meetings. JoAnn said Bill and Chuck attend a meeting on a yearly basis and are reimbursed. JoAnn will check if there are other reimbursements available.

Jordan said the schools just order six (6) new copy machines and are not interested in our old one. The Trustees asked Jordan to contact Toshiba to see if they would offer anything.

CITIZENS COMMENTS

Ron Knapp of Sappwood Drive in Muzzy Lake presented a survey of Muzzy Lake for the Zoning Commission. Jordan will give it to them.

Ralph Paulus asked if Rootstown was protected from the City of Ravenna to be annexed. Dave said having a JEDD in place stops annexation.

Delia Paulus, a member of the Park Commission asked if the Trustees intended on creating a park plan that is done by an actual architect. Bill said there is a park plan created by an architect that was recommended by Beaver Excavating at no charge to the Township. At this point, there is a copy at the Ohio EPA for approval and a copy at Soil & Water Conservation. Joe said he was not aware of a plan being submitted. Bill said he would get the copy from Soil & Water and attend the Park Commission meeting on Thursday for their review.

Resolution No. 2016-128 - There being no further business before the Board of Trustees, Chairperson Hankins adjourned the meeting at 6:45 p.m.

Respectfully submitted,



Linda Hankins, Chairperson



JoAnn Townend, Fiscal Officer