

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

June 28, 2016

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on June 28, 2016. Those in attendance were Trustees Linda Hankins, Joe Paulus and David McIntyre, JoAnn Townend, Fiscal Officer, Fire Chief Charles Palmer, Road Superintendent Bill Hahn, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

Resolution No. 2016-104 – Motion was made by Joe Paulus and seconded by Dave McIntyre to accept the minutes of June 14, 2016. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

ROAD SUPERINTENDENT REPORT

Bill reported Hughes Construction will begin the chip & seal project the third week of July.

While mowing, a rock flew out and broke a window in a car parked in the parking lot which was owned by a summer worker. The Township will pay to replace the window.

Cemetery

There was one funeral since the last meeting.

The summer workers edged the sidewalk at the cemetery.

Bill has been in contact with Don Black from the Operators Union regarding the Park Plan.

Resolution No. 2016-105 – Motion was made by Joe Paulus and seconded by Dave McIntyre to authorize payment to the Ohio EPA in the amount of \$460.00 for the Park application fee. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Bill spoke to the Army Corp of Engineers and there is nothing we need to do regarding the Park Plan.

Resolution No. 2016-106 – Motion was made by Dave McIntyre and seconded by Joe Paulus to purchase thirty (30) yards of playground mulch in an amount not to exceed \$870.00 from Ready Field Solutions (Ready To Haul). Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

A volunteer group from Community Bible Church will be mulching the playground.

Linda received a call from a resident regarding standing water at Pershing and Broadway. Bill said the crew has done as much as they can at this location. Bill said the driveway pipe is too low.

Bill told Ralph Paulus that he will fix his catch basin this week.

FIRE CHIEF REPORT

Chief Palmer received an Environmental Site Assessment from ODOT regarding updates at the intersection of Route 18 and 44.

The following is a breakdown for April 2016 EMS ambulance billing:

Collected:	\$8,811.94
Year to date Collected:	\$58,979.51
Year to date Billed	\$107,904.00

Chief Palmer recommended increasing the full-time uniform allowance from \$600.00 to \$800.00. The last increase was 10 years ago.

Resolution No. 2016-107 – Motion was made by Linda Hankins and seconded by Joe Paulus upon the recommendation of Chief Palmer to increase the uniform allowance from \$600.00 to \$800.00 for all full-time Fire Department employees. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Chief Palmer gave the Trustees a proposed pay scale for part-time firefighters. This is a four step process that could help improve the retention problem.

Resolution No. 2016-108 – Motion was made by Dave McIntyre and seconded by Joe Paulus upon the recommendation of Chief Palmer to approve the pay scale for part-time firefighters using a four step process. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

ZONING INSPECTOR REPORT

There were seven (7) acts of business.

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|-----------------------------|------------------------------|
| * 1 – Accessory building | * 1 – Enclosed deck |
| * 2 – Agricultural building | * 1 – Detached garage |
| * 1 – Deck | * 1 – Survey to combine lots |

Resolution No. 2016-109 – Motion was made by Joe Paulus and seconded by Dave McIntyre to set a Public Hearing for a proposed Zoning Amendment for Accessory Buildings - Section 310.09 CI for July 26, 2016 at 6:00 PM at the Rootstown Town Hall. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Resolution No. 2016-110 – Motion was made by Joe Paulus and seconded by Dave McIntyre to authorize Chris Meduri, Portage County Prosecutor's Office to move forward with the civil prosecution for the property located at 4998 South Prospect Street, Rootstown Township. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Jordan gave the Trustees updated pricing for the copy machines. They currently have a test machine from Toshiba in the Zoning Department.

Resolution No. 2016-111 – Motion was made by Joe Paulus and seconded by Dave McIntyre to enter into a lease agreement with Toshiba for a copy machine for the Zoning and Road Departments for 60 months at \$170.36 per month. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Resolution No. 2016-112 – Motion was made by Joe Paulus and seconded by Dave McIntyre to declare obsolete the old copy machine in the Zoning Department and agreed to donate it to the Rootstown Local Schools. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

The Zoning Board of Appeals approved a Conditional Use Permit for the fitness and martial arts center on South Prospect Street. Jordan said they inadvertently opened without obtaining the proper township permits. They only had a vendor license from the County. Jordan suggested the Auditor's Office inform vendor's to make sure they have the proper permits within the Township's before opening.

Jordan asked JoAnn the status of the paperwork for the vacation for Matt Baker. JoAnn will check.

FISCAL OFFICER

Resolution No. 2016-113 - Motion by Dave McIntyre and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Resolution No. 2016-114 – Motion was made by Dave McIntyre and seconded by Joe Paulus to set a public hearing for the 2017 tax budget on Thursday, July 14, 2016 at 5:30 PM at the Town Hall. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

The Trustees signed the paperwork for the lease of the new ambulance.

CITIZENS

Ralph Paulus asked if there was any new news with the Grandview Cemetery in Ravenna Township. The Board had nothing new to report.

Mr. Paulus suggested getting a quote for rubberized mulch for the playground. It would last longer. Bill said it is a big expense but would get a quote.

Ralph said there isn't any "no catch and release" signs posted at the pond. Bill will check.

Ralph asked about the grindings at the park. Bill said they will be moving them soon.

UNFINISHED BUSINESS

The JEDD Public Hearing is tomorrow (June 29th) at NEOMED at 7PM.

Joe said they had the final public hearing and meeting on the Comprehensive Land Use Plan (CLUP). They are waiting for the final plan.

Linda said the next Park Commission meeting is July 14th. She will ask them to research grants for rubberized mulch for the park. Joe said Regional Planning also has a grant writer available.

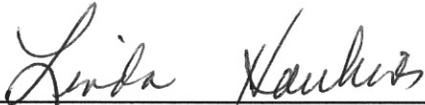
Resolution No. 2016-115 – Motion was made by Joe Paulus and seconded by David McIntyre for the Rootstown Township Trustees to move into executive session at 6:20 PM to discuss economic development regarding the JEDD. Also attending Attorney Chad Murdock, Portage County Prosecutor’s Office, Mike Kerrigan and Tom Wilke, City of Kent. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

Resolution No. 2016-116 - Upon conclusion of the above referenced discussion a motion was made by Dave McIntyre and seconded by Joe Paulus for the Rootstown Township Trustees to move out of executive session at 7:36 PM. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

After exiting Executive Session, the Trustees took no action.

Resolution No. 2016-117 - There being no further business before the Board of Trustees, Chairperson Hankins adjourned the meeting at 7:38 p.m.

Respectfully submitted,



Linda Hankins, Chairperson



JoAnn Townend, Fiscal Officer