

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

June 25, 2013

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on June 25, 2013. Those in attendance were Trustees Diane Dillon, Brett Housley and Joe Paulus, JoAnn Townend, Fiscal Officer, Chief Charles Palmer and Julie Gonzales.

Resolution No. 2013-089 – Motion was made by Joe Paulus and seconded by Diane Dillon to accept the minutes of June 11, 2013. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

ROAD SUPERINTENDENT REPORT

Joe reported the following:

The Road Crew currently has one part time summer worker. The Portage County Family & Community Services is in the process of finding another worker.

Joe asked the status of the chip and seal project. JoAnn was informed by Chris Meduri that he recommended the County Engineer create a formal bid book for this project, but it is not needed. This project will move forward; JoAnn will have Bill get the agreements signed.

The crew will be patching this week, weather permitting.

Joe said Bill spoke to the County regarding the land at the corner of Clover and Prospect. Brett spoke to the County Engineer and they informed him it did not look like it was Township property. To vacate they would have to follow the State of Ohio regulations. Brett left a message with ODOT.

The crew will be crack sealing next week.

Kyle has been roadside mowing.

Cemetery

There was one cremation since the last meeting.

Park

The top of the pavilion has been stained.

The summer worker has stained about half of the dock. Due to the heat, she has been working on the other pavilion.

The benches have been moved.

Joe sent the Roadway Use And Maintenance Agreement (RUMA) for Loretta Drive to Chris Meduri for review.

Diane asked Joe to remind Bill of the status of the fire hydrants.

ZONING INSPECTOR REPORT

There were six (6) acts of business.

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| * 1 – Single Family Home | * 1 – Addition to home |
| * 2 – Decks | * 1 - Accessory Building |
| * 1 – Tear Down | |

There were two (2) variances applications applied for:

- 1 4475 Lynn Road (James Rykaceski) – Rezoning a portion of Lynn Road from commercial to residential property. The Zoning Commission will hold a public hearing on this application and then forward their recommendation to the Trustees for approval.
- 1 4884 Smith Avenue (Ellen Eisele)

The Zoning Commission will hold a workshop on July 8th.

The Board agreed to put an “alternate is needed for the Zoning Board of Appeals” on the sign at the Town Hall.

FIRE CHIEF REPORT

The following is a breakdown for May 2013 non-resident ambulance billing:

Billed Amount:	\$26,425.00
Collected Amount:	\$25,992.43
Year to date Billed	\$156,757.00
Year to date Collected:	\$107,358.81

The fire department will be participating in a joint training activity with Randolph Fire Department for the “Operation Quick Clear”. This will give a more concise direction of moving motor vehicle accidents off the highway. This program is sponsored by the Ohio State Highway Patrol.

The fire department will be participating in the Community Day Saturday, June 29th at the high school from 2:00 PM – 6:00 PM with the football game and fireworks following.

The fire department picnic was a great success on Sunday. They received a tremendous amount of compliments about the pavilions and park.

Resolution No. 13-090 – Motion was made by Diane Dillon and seconded by Joe Paulus to promote the following members on the fire department effective August 1, 2013:

- Lieutenant Porter to Captain
- Firemedic Biltz to Lieutenant
- Firemedic Pickens to EMS Lieutenant

Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Diane has been working with Chris Meduri regarding resident and non-resident ambulance billing for NEOMED.

Joe reported NEOMED is moving forward with the State Route 44 Expansion Project. They need to inform ODOT by Friday of their decision.

FISCAL OFFICER

Resolution No. 2013-091 - Motion by Joe Paulus and seconded by Diane Dillon to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Resolution No. 2013-092 – Motion was made by Joe Paulus and seconded by Diane Dillon to set a public hearing for the 2014 tax budget on Tuesday, July 9, 2013 at the Town Hall. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

Resolution No. 2013-093 – Motion was made by Diane Dillon and seconded by Joe Paulus to agree to enter into a five year agreement with the Portage County Solid Waste Management Recycling District to provide recycling at the New Milford Road site in the amount of \$4,500.00 effective January 1, 2014 – January 1, 2019. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

JoAnn informed the Trustees that if they are interested in selling the dump truck they will need to adopt a resolution declaring the truck's obsolete. The Township is permitted to sell it to a political subdivision and it does not need to go to auction.

RESIDENTS COMMENTS

Wes Willis of Pletzer Drive was present and submitted a proposal to the Trustees regarding home based businesses.

James Rykaceski of 4475 Lynn Road was present asking for the process of his variance application. Brett said once the Zoning Commission reviews the application they will propose an amendment to the Trustees for review and approval; if need the Trustees will schedule a special meeting.

Darrell Wayt of Cherry Hill said in the past he was an alternate on the Zoning Board of Appeals and is interested in serving again. Brett asked Mr. Wayt to submit a letter of interest.

UNFINISHED BUSINESS

Diane asked for clarification from the Trustees that they are not interested in installing restrooms at the park. The Board agreed they do not want restrooms at the park at this time. Joe asked Diane to give him a copy of the park plan.

Brett is in contact with Sean Sprouse from Burnham and Flowers regarding ObamaCare.

Resolution No. 2013-094 – Motion was made by Joe Paulus and seconded by Diane Dillon for the Rootstown Township Trustees to move into executive session at 6:27 PM to discuss personnel matters. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

Resolution No. 2013-095- Upon conclusion of the above referenced discussion a motion was made by Joe Paulus and seconded by Diane Dillon for the Rootstown Township Trustees to move out of executive session at 7:27 PM. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

After exiting Executive Session, the Trustees agreed that Brett will send a letter to a Zoning Board of Appeals member regarding a complaint from a citizen.

The Trustees strongly agree for the Zoning Commission to re-zone the commercial property on Lynn Road back to residential to John Smith Road. Brett will contact the Chairperson of the Zoning Commission.

Resolution No. 2013-096 - Motion by Diane Dillon to adjourn at 7:30 p.m.

Respectfully submitted,

Brett Housley, Chairman

JoAnn Townend, Fiscal Officer