

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

June 14, 2016

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on June 14, 2016. Those in attendance were Trustees Linda Hankins, Joe Paulus and David McIntyre, JoAnn Townend, Fiscal Officer, Road Superintendent Bill Hahn, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

Resolution No. 2016-095 – Motion was made by Joe Paulus and seconded by Dave McIntyre to accept the minutes of May 24, 2016. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

ROAD SUPERINTENDENT REPORT

Bill said stone is on back order with Lafarge for the stone to do the Chip & Seal Project. They may have to resort to another kind material.

Bill has a call into Soil & Water for the price for submitting the permit application for the park to the EPA. Bill was unable to log on their website to submit the application.

The window of the roadside mower broke. The crew replaced it for \$240.00.

The four (4) summer helpers are working out good.

Cemetery

There was one (1) funeral since the last meeting.

Joe asked Bill to check the ropes on the flag poles at the cemetery. Bill believes the wheel is what needs replaced. He will check it out.

Park

The crew installed a 20 MPH Speed limit sign on Case Avenue heading out of the park.

Linda received a call regarding the gate at the park being open at 4:30 AM. Bill said they were probably checking the oil wells.

FIRE CHIEF REPORT

Linda reported the following:

The Fire Department did not receive the grant for the new truck.

ZONING INSPECTOR REPORT

○ There were thirteen (13) acts of business.

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|---------------------------|------------------------------|
| * 2 – Single-Family Homes | * 1 – Addition |
| * 2 – Decks | * 1 – Pool |
| * 1 – Attached Garage | * 1 – Demo |
| * 2 – Detached Garages | * 1 – Conditional Use Permit |
| * 2 – Fences | |

Jordan and Mark met with the Home Owners Association from Marsh Creek regarding the tree barrier. He believes they may have come to an agreement.

Resolution No. 2016-096 – Motion was made by Joe Paulus and seconded by Dave McIntyre to accept the changes to the Zoning Inspection Fee Schedule as recommended by the Zoning Commission. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Jordan gave the Trustees quotes for a color copy machine from Toshiba and ComDoc. There is State bidding available for Toshiba but not for ComDoc. Jordan said they tried the Xerox machine from ComDoc but have not tried the Toshiba. The Trustees asked Jordan to research the Toshiba and report back.

FISCAL OFFICER

○ **Resolution No. 2016-097** - Motion by Dave McIntyre and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

PUBLIC COMMENT

Ralph Paulus of Lynn Road asked if his storm sewer basin in his front yard could be lowered. Bill will take a look at it tomorrow.

Al Melot of Karry Drive was present to get an update from the Trustees on repairing Karry Drive. Dave said there is not a lot the Trustees can do since it is private property. Mr. Melot said the residents of Karry Drive have plowed and patched the road for years. There is a drainage issue at one portion and when it rains it clogs and floods. Joe said Attorney Chris Meduri is researching the issue.

Mike Szabo asked if the JEDD Public Hearing will be streamed. Mr. Kerrigan said NEOMED has the capability to record and put it on a DVD to view.

UNFINISHED BUSINESS

Joe reported the CLUP public hearing was last week. The Advisory Committee will meet again at the end of the month.

○ Linda said only four (4) members of the Park Committee were in attendance at the last meeting. They do not have the paper survey results at this time.

Resolution No. 2016-098 – Motion was made by Dave McIntyre and seconded by Joe Paulus to purchase 1,800 feet, 60' high fence for the park from Best Buy Fencing Supply in an amount of \$12,946.60 this includes installation and concrete. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

NEW BUSINESS

Linda asked if the Trustees were interested in a Facebook page. The Board agreed they are not interested at this time.

Resolution No. 2016-099 – Motion was made by Joe Paulus and seconded by Dave McIntyre to enter into an Memorandum of Understanding with the Portage County Board of Commissioners for HAZMAT & Urban Search & Rescue Team Operation & Maintenance at a cost of 0.23 cents per resident. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

Resolution No. 2016-100 – Motion was made by Joe Paulus and seconded by David McIntyre for the Rootstown Township Trustees to move into executive session at 6:25 PM to discuss economic development regarding the JEDD. Also attending Attorneys Chad Murdock and Chris Meduri, Portage County Prosecutor's Office, Mike Kerrigan and Tom Wilke, City of Kent. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

Resolution No. 2016-101 - Upon conclusion of the above referenced discussion a motion was made by Linda Hankins and seconded by Joe Paulus for the Rootstown Township Trustees to move out of executive session at 7:05 PM. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

After exiting Executive Session, the Trustees took the following action.

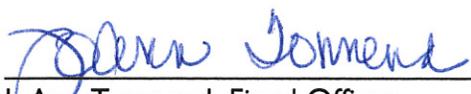
Resolution No. 2016-102 – Motion was made by Linda Hankins and seconded by Joe Paulus to create JEDD postcards and mail at a cost not to exceed \$2,000.00. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

Resolution No. 2016-103 - There being no further business before the Board of Trustees, Chairperson Hankins adjourned the meeting at 7:08 p.m.

Respectfully submitted,



Linda Hankins, Chairperson



JoAnn Townend, Fiscal Officer