

# MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

## May 10, 2016

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on May 10, 2016. Those in attendance were Trustees Linda Hankins, Joe Paulus and David McIntyre, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Road Superintendent Bill Hahn, Zoning Inspector Mark Tirpak, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

**Resolution No. 2016-078** – Motion was made by Dave McIntyre and seconded by Joe Paulus to accept the minutes of April 26, 2016. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

### ZONING INSPECTOR REPORT

There were four (4) act of business.

- 2 - Houses
- 1 - Agriculture building
- 1 - Fence

Jordan reported the Zoning Commission met last week and discussed the Sandy Lake surveys and they will be starting Muzzy Lake surveys.

Jordan asked JoAnn for more pre-stamped envelopes.

Mark said they are moving forward on the lawsuit with Portage Self Storage. They have tried to negotiate with their attorney and could not settle. A lawsuit will probably be filed with the Helmling property as well.

The Len Ran, Inc. on Karry Drive obtained a demolition permit but have 6 months to comply.

### ROAD SUPERINTENDENT REPORT

Bill reported he would need 700 tons of gravel for the chip and seal project at \$28.40 per ton. JoAnn asked Bill to get her the total cost of the project including striping. Bill is in the process of obtaining quotes for striping.

**Resolution No. 2016-079** – Motion was made by Dave McIntyre and seconded by Joe Paulus to apply for the Ohio Public Works Commission Issue 2 grant to repave Harvest Hills. The total cost of the project is \$262,000.00. The Township's share would be \$131,000.00 (50%). Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Bill is in the process of obtaining quotes to broom the bridges, the developments and cul-de-sacs.

Dave asked Bill if he spoke to the resident from Heron Creek regarding loose gravel. Bill said he did not speak to the resident but has been to Heron Creek Subdivision and the gravel looked good.

### Cemetery

The footers for the headstones at the cemetery have been completed.

There were two (2) funerals since the last meeting.

### Park

1,100 fish were put into the pond.

Bill reported the Storm Water Plan has been completed for the park. Soil & Water made several changes and they have since been corrected. Bill will submit the plan to the Ohio EPA for approval tomorrow. Bill said there may be a fee, but would pay it and ask to be reimbursed. Bill will let Linda know when it has been approved.

Bill said there are a lot of plants to choose from to potentially put on the mound at the park.

### **FIRE CHIEF REPORT**

Chief Palmer gave a copy of the support letter to Brian Hawley regarding the condition of Karry Drive.

Chief Palmer gave the Trustees a copy of their budget for FY 2016.

The Ohio Fire Academy will be here this weekend to conduct a tactics and strategies class for the staff.

Chief Palmer received leasing information for the new ambulance. The 2011 ambulance is paid in full. The terms for the new ambulance would be for six (6) years at 2.84% interest, there would be two (2) payments made annually in the amount of \$18,247.28.

**Resolution No. 2016-080** – Motion was made by Linda Hankins and seconded by Joe Paulus to purchase a 2017 ambulance including a powercot for the Fire Department for six (6) years at 2.84% interest, there would be two (2) payments made annually in the amount of \$18,247.28. This purchase was on the State bidder listing. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

### **FISCAL OFFICER**

**Resolution No. 2016-081** - Motion by Dave McIntyre and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

**Resolution No. 2016-082** – Motion was made by Joe Paulus and seconded by Dave McIntyre to amend Resolution No. 2015-182 adopted November 24, 2015 to hire Dave Baird to open and close the park. Today, the Board agreed to hire Adam Baird to open and close the park for the 2016 park season. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

### **CITIZENS COMMENTS**

Brian Hawley of Karry Drive was present to see if the Trustees had any information from legal counsel regarding the road condition of Karry Drive. Joe emailed Chris Meduri and has not received a response. Dave reminded Mr. Hawley that this is private property. Joe said he saw that ODOT fixed their portion of the road. Linda said she spoke to the property owners of Len Ran and he said they have no plans of fixing the road, but the property owners could pay for it.

Dave Bosko asked about Clean Up Day. Clean Up Day is scheduled for Saturday, May 21<sup>st</sup> at the New Milford Road Salt Shed Site from 8:00 AM – Noon. Tires, appliances and scrap metal will be accepted.

Mr. Hawley reminded the Trustees he would like a letter of support for fixing Karry Drive. The Board asked Julie to prepare a letter.

### **UNFINISHED BUSINESS**

Dave said the JEDD meeting with the Zoning Commission went well.

Joe reported the CLUP is coming along. They will be sending information to the Citizens Advisory Committee who will review it again. There will be another public hearing scheduled.

Linda reported the Park Commission meeting will be Thursday. According to the online survey a majority of the residents would like restrooms and then walking and bike paths. The paper surveys were sent to the schools in March and these will be tallied.

### **NEW BUSINESS**

Vince Coia, Ravenna Township Trustee contacted Linda regarding the issue with Grandview Cemetery. Linda said according to the Ohio Revised Code if a cemetery is abandoned the township is required to maintain it. Mr. Coia has been talking to legal counsel to jointly share the cost of the cemetery with Rootstown. The Trustees are not in favor of maintaining the Grandview Cemetery; it is not in Rootstown Township. Dave said maintaining a cemetery could be very costly to the township.

Linda asked the status of getting a new copy machine for the Zoning Department. JoAnn is still working on it.

**Resolution No. 2016-083** – Motion was made by Joe Paulus and seconded by David McIntyre for the Rootstown Township Trustees to move into executive session at 6:15 PM to discuss

economic development regarding the JEDD with Attorney Chad Murdock. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

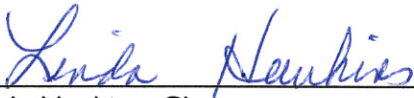
**Resolution No. 2016-084** - Upon conclusion of the above referenced discussion a motion was made by Joe Paulus and seconded by David McIntyre for the Rootstown Township Trustees to move out of executive session at 7:21 PM. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

After exiting Executive Session, the Trustees adopted the following resolution.

**Resolution No. 2016-085** – Motion was made by Dave McIntyre and seconded by Joe Paulus to set a public hearing for the JEDD (Joint Economic Development District) on Wednesday, June 29, 2016 at 7:00 PM at NEOMED. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

**Resolution No. 2016-086** - There being no further business before the Board of Trustees, Chairperson Hankins adjourned the meeting at 7:25 p.m.

Respectfully submitted,



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Linda Hankins, Chairperson



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JoAnn Townend, Fiscal Officer