

**MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES**  
**REGULAR MEETING**  
**April 28, 2015**

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on April 28, 2015. Those in attendance were Trustees, David McIntyre, Linda Hankins and Joseph Paulus; JoAnn Townend, Fiscal Officer; Bill Hahn, Road Superintendent; Mark Tirpak, Zoning Inspector; Jordan Michael, Zoning Assistant and Fire Chief Palmer.

The meeting was called to order at 5:30 p.m.

**Resolution No. 2015-073** – Motion made by Joseph Paulus and seconded by Linda Hankins to approve minutes of April 14, 2015. Upon roll call the vote was as follows: David McIntyre, yea; Linda Hankins, yea; Joseph Paulus, yea.

**FIRE DEPARTMENT REPORT**

The Fire Chief reported that the tanker's rear brakes needed to be replaced and that it was currently at J & K Automotive. It is to be returned into service on 4/29/15.

Chief Palmer reported that they are preparing a house on Tallmadge Road for live five training. The training will go through May and into June. They are waiting for EPA inspection before the training begins.

The Fire Chief also reported that he is working with Mitchell Communications on the FCC license and will be working with NEOMED as well at no charge to the Township.

**ROAD REPORT**

Bill Hahn presented a financial option of a one (1) year lease and buy out at the end for the purchase of the truck.

Bill also reported that he requested six (6) summer youth employees through Portage County program.

He also reported that the Road Crew has been demoing zero turn mowers for use by the Township. He reported that there has been one (1) funeral and that foundations will be poured on Wednesday, April 29<sup>th</sup>.

Bill stated that the windmill for the park pond will be picked up on Monday, May 4<sup>th</sup> and that the Road Crew is still working on the drive. Linda Hankins asked if the pond was at 2/3rds full. There was discussion regarding the immediate drop-off and a concern for safety and Bill reported that when the pond is full it will level off and the drop-off will be 2 to 3 feet out.

With regard to the park, Joe Paulus asked that when the Engineer's come on May 7<sup>th</sup> – is it to do an assessment? How long will it be before they actually come out to begin the work? Joe suggested that the Trustees need a plan and may need to hire a professional engineer to draw up documents that would include berms, utilities (water & electricity), concession stand, restrooms and trail/path. He stated that any type of sewer would have to come out of Case Avenue and that a good master plan is needed before starting to dig.

**ZONING REPORT**

Zoning Assistant, Jordan Michael reported that he has received two (2) inquiries regarding potential openings on the Zoning Commission and Zoning Board of Appeals. Jordan will provide the contact information on the two (2) inquiries and provide them to Joe.

Zoning Inspector, Mark Tirpak asked the Trustees if the Zoning Office should send violation letters out when it

concerns items that the Zoning Commission is currently working on. While it may be a violation now – will it still be one in six (6) months? One example is car ports. Dealers are telling citizens that there is no requirement for a zoning permit. Depending on how it is installed it could be considered either an accessory building or a garage. The Zoning Commission was given this last year to work on. Should Mark go out and send violations or wait for complaints? Both Linda and Dave agreed that zoning should be enforced unless it is something that the zoning commission is currently working on. Joe felt that the current zoning regulations should be upheld and that violation letter should go out.

**Resolution No. 2015-074** – Motion made by Linda Hankins and seconded by Joe Paulus to pay invoices on file with the Fiscal Officer. Upon roll call the vote was as follows: David McIntyre, yea; Linda Hankins, yea; Joseph Paulus, yea.

**Resolution No. 2015-075** – Motion by David McIntyre and seconded by Linda Hankins to accept the bid of Kenworth of Richfield as meeting the specifications for the purchase of a truck at the cost of \$80,400.00. Upon roll call the vote was as follows: David McIntyre, yea; Linda Hankins, yea; Joseph Paulus, yea.

**Resolution No. 2015-076** – Motion by David McIntyre and seconded by Joe Paulus to accept the proposal of Henderson Truck Equipment at a cost of \$44,987.00 with the addition of \$800.00 to cut the hood. Upon roll call the vote was as follows: David McIntyre, yea; Linda Hankins, yea; Joseph Paulus, yea.

**Resolution No. 2015 -077** – Motion by David McIntyre and seconded by Linda Hankins to accept the bid of Allstate Peterbuilt of Youngstown as the highest bidder to purchase the 2008 International Truck for \$54,000.00. Upon roll call the vote was as follows: David McIntyre, yea; Linda Hankins, yea; Joseph Paulus, yea.

#### **CITIZEN'S COMMENTS**

Stace Schumann of 4763 Sandy Lake Road offered clean grindings to the Township if Bill Hahn wanted them. Bill agreed and thanked Stace.

Troy Cutright, Zoning Board of Appeals Chair asked the Trustees if he could contact Chris Meduri to provide procedural information for the Zoning Board of Appeals. The Trustees agreed.

#### **OLD BUSINESS:**

1. Comprehensive land use plan contract. CT is still in the process of refining the terms of the contract.
2. Solid Waste Survey. It is in the process of finalization for mailing.
3. Nature works grant. It must be completed as the deadline for submittal is May 1, 2015.

**Resolution No. 2015-0178** – Motion made by Joe Paulus and seconded by Linda Hankins to authorize the filing of the NatureWorks application. . Upon roll call the vote was as follows: David McIntyre, yea; Linda Hankins, yea; Joseph Paulus, yea.

**Resolution No. 2015-0179** – Motion made by David McIntyre to adjourn at 6:45 p.m. . Upon roll call the vote was as follows: David McIntyre, yea; Linda Hankins, yea; Joseph Paulus, yea.

Respectfully submitted,



David McIntyre, Chairman



JoAnn Townend, Fiscal Officer