

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

April 23, 2013

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on April 23, 2013. Those in attendance were Trustees Diane Dillon, Brett Housley and Joe Paulus, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Bill Hahn and Julie Gonzales.

Resolution No. 2013-065 – Motion was made by Joe Paulus and seconded by Diane Dillon to accept the minutes of April 9, 2013. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, abstained.

Resolution No. 2013-066 – Motion was made by Diane Dillon and seconded by Joe Paulus to accept the minutes of the special meeting of the Joint Boards on April 4, 2013. Upon roll call the vote as follows: Brett Housley abstained, Joe Paulus, yea, Diane Dillon, yea.

ROAD SUPERINTENDENT REPORT

The Road Crew attended the Ohio Pipeline Seminar; Bill said it was very informative. This would also benefit the fire department. Chief Palmer said they attend a similar seminar in Wooster Township.

The Road Crew and Joe took CPR training last week at the fire department.

Bill reported the bearings on the batwing mower were replaced at a cost of \$68.00. He also purchased an extra bearing to have in stock.

Bill spoke to Kenworth regarding the value of the 2003 Sterling Truck. The estimated trade-in value is \$7,000.00 - \$8,000.00. Bill said the cost for new truck (including a plow, salt spreader and the necessary accessories) would be approximately \$130,000. The Road Crew has been reviewing the bid specifications. The Trustees suggested the County Engineer review the specifications.

Resolution No. 2013-067 – Motion was made by Joe Paulus and seconded by Diane Dillon to authorize Bill Hahn, Road Superintendent to draft bid specifications for the purchase of a new truck and requested the Portage County Engineer to review these specifications. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Bill said the 1999 backhoe will soon need to be replaced. The trade-in value on the 1999 backhoe is \$13,000. He suggested replacing it with a mini excavator. The Trustees agreed to hold on purchasing an excavator at this time.

Bill suggested bidding out the gravel this year; we should save more money. JoAnn will get additional information for Bill.

The Board agreed to hire summer help through the Portage County Family & Community Services. The helpers begin June 1st – August 31st. Brett will complete the paperwork.

Cemetery

There was one full burial since the last meeting.

The water is on at the cemetery and the drives have been re-graveled.

The crew will begin pouring footers towards the end of the week; weather permitting.

Bill submitted the Cemetery Audit to the Trustees. Bill said there are 667 graves that have been “reserved” but were never paid for. According to Chris Meduri we can post a legal notice for residents to claim their plot and pay for them or they will be turned back to the Township. The Board agreed to move forward and to also post on the website and on the sign at the Town Hall.

Park

The Road Crew pulled the weeds by the pond; but the weeds need to be treated.

The dock still needs repaired.

FIRE CHIEF REPORT

Chief Palmer presented the fire department’s 2013 budget proposal to the Trustees.

Chief Palmer reported in the past they have purchased used police cars from the North Carolina State Highway Patrol. The typical mileage had been approximately 65,000 and cost \$6,000.00. Now, the vehicles have 120,000 miles and cost \$11,000.00. Chief Palmer recommends purchasing a new Ford Focus from Ford Motor Company in Randolph for \$26,120.00. The current trade-in value of their vehicle is \$1,200.00.

Resolution No. 2013-068 – Motion was made by Diane Dillon and seconded by Joe Paulus to purchase a 2014 Ford Focus from Ford Motor Company in Randolph in an amount not to exceed \$24,500.00 (this price includes the \$1,200.00 trade-in value of their current vehicle). The Trustees agreed that the vehicle would be paid from Line 2281 of the Fire Department Budget. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

FISCAL OFFICER

Resolution No. 2013-069 - Motion by Joe Paulus and seconded by Diane Dillon to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

The Trustees discussed the Obamacare program that will go into effect next year.

JoAnn asks employees to notify her when they or a family member are having a major medical expense or if there is a life changing event such as having a baby or getting married. This will help JoAnn to transfer the correct amount to the debit cards so employees can use them without an issue.

ZONING INSPECTOR REPORT

Brett reported the following:

There were three (3) acts of business.

- Accessory Building
- Shed
- Fence
- one mylar signed

There was one violation sent to a resident on Homestead Road.

One variance application was granted to a resident on Sabin Drive.

The breaker box has been installed at the rental house.

Diane researched keyless locks and presented the Trilogy T2 Keyless Lock to the Trustees.

Resolution No. 2013-070 – Motion was made by Diane Dillon and seconded by Joe Paulus to purchase a Trilogy T2 DL2800 Keyless Lock with Timed Access and Audit Trail from Gokeyless for the Town Hall including the lockset, Windows Based Software and Starkeys in an amount not to exceed \$745.00. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Resolution No. 2013-071 – Motion was made by Diane Dillon and seconded by Joe Paulus for the Rootstown Township Trustees to move into executive session at 7:00 PM to discuss personnel and compensation. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Resolution No. 2013-072 - Upon conclusion of the above referenced discussion a motion was made by Diane Dillon and seconded by Joe Paulus for the Rootstown Township Trustees to move out of executive session at 7:17 PM. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

After exiting Executive Session, the Trustees took the following action:

Resolution No. 2013-073 – Motion was made by Diane Dillon and seconded by Joe Paulus to approve a total of \$40,000.00 in wage increases for seven (7) full-time fire department employees, Fire Chief and Assistant Fire Chief. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

NEW BUSINESS

Joe obtained an application from Rootstown Schools for when the Trustees decide to schedule a community forum to get input regarding the community center.

Brett informed the Trustees that according to Todd Peetz; the Township is not eligible for CDBG grant money. The Trustees inquired about these funds for grant money to assist with the cost of a Community Center.

Resolution No. 2013-074 - Motion by Brett Housley to adjourn at 7:30 p.m.

Respectfully submitted,

Brett Housley, Chairman

JoAnn Townend, Fiscal Officer