

# **MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES**

## **March 27, 2012**

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on March 27, 2012. Those in attendance were Trustees Diane Dillon and Brett Housley, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Bill Hahn, Jim Mahood, Van Black, and Julie Gonzales.

**Resolution No. 2012-049** – Motion was made by Brett Housley and seconded by Diane Dillon to accept the minutes of March 13, 2012. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, absent.

### **ZONING INSPECTOR REPORT**

There were three (3) acts of business.

- 1 Deck
- 1 Fence
- 1 Shed

Jim reported one violation letter being sent. A “no zoning certificate” issued for a resident on Sandy Lake Road.

5:34 - Trustee Paulus attending.

The renter next door notified Jim that his upstairs toilet keeps running. The road crew checked it out.

Jim received a complaint from Mr. Lewis who lives on Sandy Lake Road. On occasion he hears loud booming noises. Mr. Lewis believes it is from an air compressor from General Aluminum. Jim stopped by Mr. Lewis’ residence twice - during the 10-15 minutes he was there he did not hear any noises. Jim will stop by General Aluminum to investigate.

Jim informed the Board that he would like to work evening hours on Thursday from 5:00 PM – 7:00 PM. He would take the two hours worked from his hours on Fridays. The evening hours will begin the week of April 2<sup>nd</sup>. Brett asked Jim to change his voice mail message and the hours posted on the Zoning Department door. The Board agreed for Jim to also post his new evening hours on the marquee at the Town Hall.

Van has been investigating a zoning issue on Biltz Road.

### **ROAD SUPERINTENDENT REPORT**

Bill presented the Board a Sign Reflectivity Maintenance Program Procedures.

**Resolution No. 2012-050** – Motion was made by Joe Paulus and seconded by Brett Housley to adopt the Sign Reflectivity Maintenance Program Procedures with changes as presented by Bill Hahn, Road Supervisor. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

**Resolution No. 2012-051** – Motion was made by Joe Paulus and seconded by Brett Housley to hire Mastermind to assess twenty-two (22) miles of Township road at a cost not to exceed \$2,000.00. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

Once the roads have been assessed by Mastermind; Bill will get a quote from the County Engineer for striping the roads.

Bill is in the process of getting quotes to purchase a snow plow. The approximate cost is \$8,000.00.

Bill reported that the International truck had to be towed to the dealership. They could not keep it running. He will keep the Board updated.

#### Cemetery

There was one (1) full burial.

The foundations have been poured and they will be installing topsoil, seed and straw next week.

#### Park

Mitchell started opening and closing the park on Friday, March 23<sup>rd</sup>.

Bill is in contact with Linda from Key Bank regarding staining the park benches.

Bill suggested purchasing a couple of fish for the pond. He said the weeds are getting out of control. Diane suggested Bill contact Portage County Soil & Water Conservation for advice on controlling the weeds.

**Resolution No. 2012-052** – Motion was made by Diane Dillon and seconded by Joe Paulus to purchase ten (10) amers at a cost of not to exceed \$100.00 from the Portage County Soil & Water Conservation. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

The Board agreed for Bill to purchase rubber mats for underneath the swing sets and at the bottom of the slides. Diane will give him a catalog. Bill will get quotes for mulch to present at the next Board meeting.

## **FIRE CHIEF REPORT**

Chief Palmer reported that they completed their confined space training last week. Cleveland State University instructed the class which is required by OSHA.

The EMS billing is all set. Life Force Management has their computers set up for the necessary information they need to move forward.

They will be training with Randolph Fire Department throughout the month of April burning a house on Waterloo Road.

Chief Palmer is in the process of collecting the information required by the State to do the annual drivers abstracts which is required by the insurance company.

Chief Palmer has applied for their annual EMS grant from the Department of Public Safety. They will know in June if they receive any assistance.

6:00 PM – The Board interviewed David Rimar applicant interested in the Zoning Boards.

## **UNFINISHED BUSINESS**

Diane has been working with Michele Stuck to re-design the Township web site. Diane suggested the same look as Mantua. The Board agreed.

JoAnn is in contact with different medical/health insurance agencies.

Joe suggested getting advice from Davey Tree for trees to be planted at the park. Diane said we usually ask Ken Christenson from Davey Tree, a member Park Committee.

## **FISCAL OFFICER**

**Resolution No. 2012-053** - Motion by Joe Paulus and seconded by Brett Housley to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

## **NEW BUSINESS**

The Board briefly discussed their meeting at NEOMED campus project and the possibility of a JEDD. The Board decided to table this discussion until their next Board meeting.

**Resolution No. 2012-054** - Motion by Diane Dillon to adjourn at 6:37 p.m.

The Board reconvened at 6:40 PM.

**Resolution No. 2012-055** – Motion was made by Diane Dillon and seconded by Brett Housley to appoint David Rimar to the Zoning Board of Appeals as an alternate term ending December 31, 2012. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

**Resolution No. 2012-056** - Motion by Diane Dillon to adjourn at 6:42 p.m.

Respectfully submitted,

---

Diane Dillon, Chairperson

---

JoAnn Townend, Fiscal Officer