

# **MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES**

## **March 26, 2013**

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on March 26, 2013. Those in attendance were Trustees Diane Dillon, Brett Housley and Joe Paulus, JoAnn Townend, Fiscal Officer, Bill Hahn, and Julie Gonzales.

**Resolution No. 2013-052** – Motion was made by Joe Paulus and seconded by Diane Dillon to accept the minutes of March 12, 2013. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

### **ROAD SUPERINTENDENT REPORT**

Bill received the following quotes to replace two doors for the Township garage.

Home Depot	\$ 763.00/each
Hartville Hardware	\$ 656.00/each
Carter Lumber	\$ 412.00 and \$372.00
Lowe's	\$ 315.00/each

**Resolution No. 2013-053** – Motion was made by Diane Dillon and seconded by Joe Paulus to purchase two (2) doors from Lowe's for the Township garage in an amount not to exceed \$315.00/each. The Road Crew will install them. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Bill received the following quotes to replace the electric panel in the basement of the rental house.

Cassi Electric	\$890.00
ESP Services	\$630.00
Kozma Electric	\$585.00

Bill will get a quote from Mark Kearney.

**Resolution No. 2013-054** – Motion was made by Joe Paulus and seconded by Diane Dillon to hire Kozma Electric to replace the electric panel in the basement of the rental house contingent upon if the remaining quote is lower than \$585.00. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

Bill asked JoAnn for a budget report so he has an idea as to what road projects can be completed in 2013.

Bill applied for Issue 2 – Round 14 to repave Homestead Road and Greenwood Drive. The Townships portion would be \$62,900.00 which is 50%. We should have the results by the end of May.

Bill said the east end of Lynn Road, Biltz Road and a portion of Kline Road are desperately in need of repair.

Bill had to order more salt.  
The shower at the rental house has been completed.

### Cemetery

There were no funerals since the last meeting.  
The Trustees asked Bill for a summary of his plan of action for the cemetery audit.

### Park

The pavilions will be stained when weather permits.  
The tables and benches will be put out later this week.  
The key will be dropped off to Mr. Begue this week to open/close the park.  
The dock at the park will be repaired when weather permits.  
Bill's truck is back from CTR.  
The computers have been dropped off to Portage County Solid Waste.  
Bill is still in the process of working on the Mailbox Policy.  
The County Engineer is working on the RUMA for Loretta Drive.  
Joe e-mailed Ray Martinez from Ohio Edison to check on the status of the streetlight at Heron Creek and Tallmadge Road.  
The park will open April 1<sup>st</sup>.

### **ZONING INSPECTOR REPORT**

There were three (3) acts of business.

- 1 – Tear down
- 1 – Deck
- 1 – Swimming pool

There were no violations sent.

The Joint Board Meeting will be held Thursday, April 4<sup>th</sup> at 6:30 PM at the Townhall. Chris Meduri from the Portage County Prosecutor's Office will be attending.

Joe is still working with Michele Stuck for the usage agreement for township facilities and a calendar of events to be put on the website. They are making a lot of progress.

### **FISCAL OFFICER**

**Resolution No. 2013-055** - Motion by Joe Paulus and seconded by Diane Dillon to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Brett Housley yea, Joe Paulus, yea, Diane Dillon, yea.

JoAnn informed the Trustees that the Portage County Solid Waste plan did not pass. The City of Ravenna, Streetsboro and Aurora did not approve it. The plan now will be regulated by the Ohio EPA. It may be mandatory that all Townships go to curbside service.

JoAnn will contact Bill Steiner of Portage County Solid Waste District to schedule a spring Clean-Up Day. They will be accepting tires but NO paint or chemicals.

**UNFINISHED BUSINESS**

The Board discussed the Community Center and agreed to have Joe get businesses input.

**NEW BUSINESS**

The Trustees will be doing employee evaluations.

**Resolution No. 2013-056** – Motion was made by Joe Paulus and seconded by Diane Dillon to accept the Employee Personnel Manual in its entirety effective February 26, 2013. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

**Resolution No. 2013-057** – Motion was made by Brett Housley and seconded by Joe Paulus for the Rootstown Township Trustees to move into executive session at 6:40 PM to discuss personnel and property issues. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

**Resolution No. 2013-058** - Upon conclusion of the above referenced discussion a motion was made by Diane Dillon and seconded by Brett Housley for the Rootstown Township Trustees to move out of executive session at 7:00 PM. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

After exiting Executive Session, the Trustees took no action.

**Resolution No. 2013-059** - Motion by Brett Housley to adjourn at 7:00 p.m.

Respectfully submitted,

---

Brett Housley, Chairman

Rootstown Township Meeting Minutes  
March 26, 2013

JoAnn Townend, Fiscal Officer