

## MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

### March 11, 2014

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on March 11, 2014. Those in attendance were Trustees Joe Paulus, Linda Hankins and David McIntyre, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Road Superintendent Bill Hahn, Zoning Inspector Mark Tirpak and Julie Gonzales.

**Resolution No. 2014-047** – Motion was made by Dave McIntyre and seconded by Linda Hankins to accept the minutes of February 25, 2014. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea, David McIntyre, yea.

#### **ROAD SUPERINTENDENT REPORT**

The Board agreed for the Road Crew to attend the yearly Open House for Marlboro Supply.

Bill said at the open house he would like to purchase pipe for Sanford, Wilkes, Biltz and Homestead Roads. Hidden Knolls is also having flooding issues and he would like to replace the culvert pipe in a portion of that subdivision.

**Resolution No. 2014-048** – Motion was made by Dave McIntyre and seconded by Linda Hankins to purchase pipe from Marlboro Supply (while at the Open House) for an amount not to exceed \$5,873.00 for the following roads: Sanford, Wilkes, Biltz and Homestead. Furthermore, the Trustees agreed to replace the pipe in a portion of Hidden Knolls Subdivision which is having flooding issues. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea, David McIntyre, yea.

Bill gave the Board an update on the rental house. He said the major repairs would be to either replace the whole roof or the portion of roof that is leaking. The ceiling in the bathroom needs replaced due to the leak. There are also minimal repairs such as changing the GFI breakers, switches and light fixtures.

**Resolution No. 2014-049** – Motion was made by Joe Paulus and seconded by Dave McIntyre to allocate \$2,500.00 to replace the section of the roof at the rental house, the ceiling in the bathroom that is leaking, GFI breakers, switches and light fixtures. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea, David McIntyre, yea.

The Road Crew is patching roads daily.

Bill will be attending the BWC - Frank Gates 2-hour safety training on March 18<sup>th</sup> at the Jackson Township Safety Center.

#### **Cemetery**

There was one full burial since the last meeting.

## Park

**Resolution No. 2014-050** – Motion was made by Dave McIntyre and seconded by Linda Hankins to hire Keith Begue to open and close the park and empty the trash on Saturdays in an amount of \$10.00/per day. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea, David McIntyre, yea.

## **ZONING INSPECTOR REPORT**

There were six (6) acts of business.

- 5 – Single Family homes
- 1 – Addition

Marathon (Circle K) applied for a permit; they will be changing their sign from a vinyl sign to an illuminated sign.

Mark said a retirement party was held in the Townhall a couple of weeks ago. Joe said the Townhall is only used for non-profit organizations. Retirement, birthday parties, etc. can be held at the pavilions at the park.

## **FIRE CHIEF REPORT**

Chief Palmer reported one of the cardiac monitors needed repaired because the printer would not work properly.

**Resolution No. 2014-051** – Motion was made by Linda Hankins and seconded by Dave McIntyre to have Physio Control repair one cardiac monitor in an amount of \$1,354.00. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea, David McIntyre, yea.

Chief Palmer gave the Board a copy of the signed dispatch agreement with the City of Ravenna. This agreement expires in 2016.

## **FISCAL OFFICER**

**Resolution No. 2014-052** - Motion by Linda Hankins and seconded by Dave McIntyre to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea, David McIntyre, yea.

The Trustees signed the issuance and sale of bonds, for the purpose of refunding at a lower interest cost for the outstanding portion of the Rootstown Township Fire Construction Bonds – Series – 2002 as presented by Squire, Sanders (Resolution No. 2014-041).

**CITIZENS COMMENTS**

Jim Mahood was present and offered his assistance with the Zoning Department if needed. Mr. Mahood also asked if the Trustees were planning on recognizing Van Black's 40+ years of service to the Township. The Board agreed.

**Resolution No. 2014-053** – Motion was made by Linda Hankins and seconded by Dave McIntyre to purchase a plaque for Van Black for his service to Rootstown Township from Four Seasons Trophies in an amount not to exceed \$75.00. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea, David McIntyre, yea.

**NEW BUSINESS**

Joe received a memo from Todd Peetz, Regional Planning Commission to Interested Communities regarding 2014 CDBG Community Allocation Grant Program.

Linda asked if the Township would be interested in having free labor from the Juvenile Detention Center youth who need to provide community service. Dave thought there had to be someone available to supervise. Linda did not think so, but will get more information and report back.

The Trustees discussed the Zoning Inspection Fee Schedule.

**Resolution No. 2014-054** – Motion was made by Dave McIntyre and seconded by Linda Hankins to adopt the revised Zoning Inspection Fee Schedule as follows:

Zoning Book	Complete Book	\$ 20.00
	Comprehensive Land Use Plan	\$ 20.00
Residential Permits	Single-Family	\$ 300.00
	Two-Family	\$ 600.00
	Multi-Family	\$ 1,000.00 plus \$ 150.00 for each over 3
Commercial & Industrial Permits		\$ 1,000.00 minimum/plus \$ .10 per square foot over 1,000 square feet. This includes all Accessory Permits for Commercial & Industrial
Residential Accessory Permit		\$ 60.00 permanent structures
Variance Request		\$ 200.00 includes appeals to the Board
Conditional Permit		\$ 200.00 without any new construction
		\$ 400.00 new construction (no change)
Development Plan Review		\$ 400.00 includes general and final development plan review
Zoning Amendment		\$ 500.00
Signs	Under 75 feet Over 75 feet	\$ 60.00 \$60.00 plus \$ 2.00 for every square foot over 75 feet
Copies		\$ .10 no charge for copies made by Zoning Inspector for permits or application
Lot Split Review		\$ 60.00 includes signing of mylar
Demolition Permit without any new construction		\$25.00

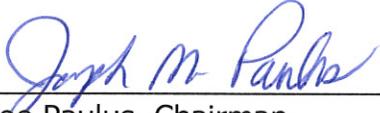
Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea, David McIntyre, yea.

**UNFINISHED BUSINESS**

The Joint Zoning Board Meeting will be Thursday, March 13<sup>th</sup> at 6:00. Chris Meduri will also be attending. The Board agreed to order pizza, chicken & jojos and a salad.

**Resolution No. 2014-055** - Motion by Joe Paulus to adjourn at 7:25 p.m.

Respectfully submitted,



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Joe Paulus, Chairman



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JoAnn Townend, Fiscal Officer