

# MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

## March 10, 2015

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on March 10, 2015. Those in attendance were Trustees David McIntyre, Linda Hankins and Joe Paulus, JoAnn Townend, Fiscal Officer, Road Superintendent Bill Hahn, Zoning Inspector Mark Tirpak, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

Resolution No. 2015-042 – Motion was made by Linda Hankins and seconded by Joe Paulus to accept the minutes of February 24, 2015. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-043 – Motion was made by Dave McIntyre and seconded by Joe Paulus for the Rootstown Township Trustees to move into executive session at 5:31 PM to discuss personnel possible hire. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

Resolution No. 2015-044 - Upon conclusion of the above referenced discussion a motion was made by Dave McIntyre and seconded by Linda Hankins for the Rootstown Township Trustees to move out of executive session at 6:00 PM. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

After exiting Executive Session, the Trustees took the following action.

Resolution No. 2015-045 – Motion was made by Dave McIntyre and seconded by Linda Hankins to retain Attorney Chad Murdock to work with the JEDD project along with Chris Meduri, Portage County Prosecutor at a rate of \$65.00 per hour. Upon roll call the vote as follows: Joe Paulus, yea, Linda Hankins, yea; David McIntyre, yea.

### FIRE CHIEF REPORT

Linda reported the following:

Chief Palmer has been working on the budget for this year.

They have been gathering information to present a new levy.

The auto aid with Edinburg Township has ended.

Chief Palmer is also in the process of creating a public announcement for the ISO ratings.

### ROAD SUPERINTENDENT REPORT

Bill presented a list of roads to chip and seal this summer:

- Ravenna Development
- Bower Road (striped)
- Stoneridge Development
- West end of Lynn Road
- Bird Development
- Hattrick Road (striped)

This is approximately 6.5 miles of road. Bill will prepare the information and submit it to the County Engineer for review.

Bill received the following bids from purchasers for the International truck:

- Valley Freightliner
- Richfield Kenworth
- Allstate Peterbuilt

Resolution No. 2015-046- Motion was made by Dave McIntyre and seconded by Joe Paulus to sell the International truck to the highest bidder. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

The crew is catching up with repairing the pot holes in the road.

### Cemetery

There was one funeral since the last meeting.

The crew removed several trees at the Old Cemetery.

There are two dead trees that need to be removed at Homeland Cemetery. These will have to be bid out in the spring.

### Park

Bill reported the pond will be completed by the end of the week. Bill suggested purchasing 100 more tons of stone for the pond.

Resolution No. 2015-047 – Motion was made by Joe Paulus and seconded by Dave McIntyre to purchase an additional 100 tons of stone for the pond at the park from Ballentine's Sand & Gravel at a cost of \$14.00 per ton. The Trustees agreed for Winter's Excavating to haul the stone to the pond at \$8.00 per ton. A total amount not to exceed \$2,500.00. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

The dock was rotted underneath and has been removed.

The Board agreed to hire Keith Begue to open and close the park at the same rate as last year (10.00/per day).

Bill recommended contacting the residents who have the pavilions reserved to inform them of the ongoing construction at the park. Jordan will draft a letter and email it to Joe for review.

The park will open on April 1<sup>st</sup>.

Linda asked the status of placing a windmill in the pond. Bill received a quote of \$2,400.00. It is 25 feet from top of dam. Bill said a fence would have to be placed around windmill. Mark said it would also require to be inspected by a structural engineer. The Board agreed to table this until Bill gathers additional information to present at the next Board meeting.

Public Hearing – ZC 15-02-01 – Parking or Storage of Recreational Vehicles and Equipment

Dave opened the public hearing at 6:23 PM.

This proposal is based on the reviews of Regional Planning Commission and Chris Meduri, Portage County Prosecutor's Office, whose recommendations reflected a preliminary proposal.

Summer Carpenter of State Route 44 does not understand why there needs to be a stipulation as to how many RV's and/or equipment is on her land. She believes it infringes on her property owners right.

Resolution No. 2015-048 – Motion was made by Joe Paulus and seconded by Linda Hankins to accept the Rootstown Zoning Commissions recommendation for ZC 15-02-01 – Parking or Storage of Recreational Vehicles and Equipment (changes shown in bold) as follows:

Schedule 310.09B

Structure or use	Yard Permitted	Setback from Lot Line		
		Front <sup>(a)</sup>	Side	Rear
4. Outdoor storage of recreational vehicle or trailer	Side, Rear	NA	5 ft.	20 ft.

F. Parking or Storage of Recreational Vehicles and Trailers. In addition to the location requirements of Schedule 310.09B, any recreational vehicle or trailer shall be either stored wholly within a garage or outdoors in compliance with the following regulations.

1. The number of recreational vehicles and trailers stored outdoors shall not exceed the following number based on lot size:
  - a. On lots less than one acre, not more than one recreational vehicle or trailer may be stored outdoors.
  - b. On lots one to two acres, not more than three recreational vehicles or trailers may be stored outdoors.
  - c. On lots greater than two acres, not more than four recreational vehicles or trailers may be stored outdoors.
2. Outdoor storage shall be permitted only in the rear yard and side yard on a paved or gravel surface. The recreational vehicle or trailer shall not protrude beyond the front of the dwelling and must comply with rear and side setback requirements.
3. Recreational vehicles and trailers shall not be used as a dwelling, office, or other business structure, or for storage of any material, and shall have no connections to any electric, telephone, water, sewer, gas, or fuel source for more than 48 hours.
4. Any recreational vehicle or trailer stored outdoors shall be maintained in an operating condition and shall bear a valid license.
5. A recreational vehicle or trailer may be parked in a driveway for loading or unloading purposes for a period not to exceed 48 hours in any seven-day period.

Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Trustee McIntyre closed the public hearing at 6:34 PM.

### ZONING INSPECTOR REPORT

Mark has been working with Chris Meduri regarding the Zoning issue at Caporletti's.

Jordan issued two occupancy permits since the change and issued one permit for a fence.

Jordan received the email from Joe regarding the dilapidated house.

**Resolution No. 2015-049** – Motion was made by Joe Paulus and seconded by Linda Hankins to amend Resolution No. 2015-022 adopted January 27, 2015 to request the Zoning Commission Board to consider rezoning the front portion of NEOMED from Residential (R-2) to Commercial (C-2). Today, the Board agreed to add the property west of the NEOMED campus to change what is currently zoned Residential (R-1) to Commercial (C-2). Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

### FISCAL OFFICER

Resolution No. 2015-050 - Motion by Linda Hankins and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

### CITIZENS COMMENTS

Allen Ballou of State Route 44 asked the Trustees to let the voters of Rootstown decide on a JEDD. This issue should be placed on the ballot. Mr. Ballou also requests the Trustees form a public committee meeting to discuss the JEDD. Dave said there will be a public question and answer session along with an actual public hearing scheduled.

Linda suggested holding the JEDD public hearing at the school. Mike Kerrigan of NEOMED offered the use of their auditorium.

### UNFINISHED BUSINESS

The Board discussed the Comprehensive Land Use Plan proposal as prepared by CT Consultants. Joe said the revised edition is \$59,000.00 from \$46,000.00. Mike Kerrigan of NEOMED said the university would cover the \$13,000.00 since the increase was because of them and any additional costs in the future made by NEOMED.

Rob Swauger asked why the Trustees chose CT Consultants. Joe said they have done it all the previous years and had most of the information.

Resolution No. 2015-051 – Motion was made by Joe Paulus and seconded by Linda Hankins to hire CT Consultants to prepare the Comprehensive Land Use Plan in an amount of \$59,000.00. NEOMED will reimburse the Township \$13,000.00 of \$59,000.00. Phase 2 of the plan, which will include character sketches and 3-D images as part of the plan will be paid solely by NEOMED. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Dave will contact Bill Steiner at the Solid Waste Management District for an update on the curb-side recycling survey for the residents.

Joe still needs to get Norm Reynolds signature on the Historical Society lease agreement.

Joe has the contract for Rootstown Hot Stove that has the signatures of both the vice president and treasurer of the Hot Stove. Joe will take the agreement to get it notarized with him and Linda when they sign it.

NEW BUSINESS

Joe received information regarding the 2015 Summer Youth Employment Program. This is youth that will work part-time. The mandatory SYEP Employer Meeting will be held March 23<sup>rd</sup> or 26<sup>th</sup> in Room 111 of the Portage County Administration Building. Bill will be attending.

The next Park Committee Meeting will be Wednesday, March 25<sup>th</sup> at 6:00 PM at the Town Hall.

Saturday, April 4<sup>th</sup> the Lion's Club will be hosting an Easter Egg Hunt at Gracie Field.

Resolution No. 2015-052 - Motion by Dave McIntyre to adjourn at 7:21 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Dave McIntyre, Chairman

  
\_\_\_\_\_  
JoAnn Townend, Fiscal Officer