

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

March 8, 2016

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on March 8, 2016. Those in attendance were Trustees Linda Hankins, Joe Paulus and David McIntyre, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Road Superintendent Bill Hahn, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

Resolution No. 2016-044 – Motion was made by Joe Paulus and seconded by Dave McIntyre to accept the minutes of February 23, 2016. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Anne Marie Noble and Lorie Coll Marozzi of the Center of Hope were present to ask for the Trustees support for the Fill a Bag, Feed a Family Campaign. This program is a food drive that will fill up the Center of Hope's pantry. The majority of the residents served are from Ravenna City, Ravenna Township and Rootstown. This campaign will end on June 18th and food bags will be distributed on June 11th. They are also seeking volunteers to distribute the bags.

Resolution No. 2016-045 – Motion was made by Dave McIntyre and seconded by Joe Paulus to support the Family & Community Services, Inc. Center of Hope Fill a Bag, Feed a Family Campaign. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

A proclamation will be prepared for the Fill a Bag, Feed a Family Campaign.

FIRE CHIEF REPORT

Chief Palmer reported for the last two weekends they have been training with the Insurance Company Loss Prevention Consultant regarding Assault Prevention and Response Training.

Captain Meonske and Chief Palmer attended a grant writing class in Damascus last weekend. They are currently reviewing the old grant applications.

Chief Palmer will be attending a seminar at NEOMED on March 23rd regarding temporary locking arrangements for educational facilities.

The following is a breakdown for 2015 EMS ambulance billing:

Billed Amount:	\$363,534.60
Collected Amount:	\$186,363.02

ROAD SUPERINTENDENT REPORT

Bill received the bid books from the County Engineer for the 2016 Chip & Seal Program.

Resolution No. 2016-046 – Motion was made by Dave McIntyre and seconded by Joe Paulus to advertise for bids for the 2016 Chip & Seal Program for the Road Department. This will chip & seal 7 ½ miles of road. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Bill reported once Beaver Excavating gets a civil engineer's stamp on the Storm Water Prevention Plan he will give it to the Soil & Water Conservation. There may be a cost involved for obtaining the civil engineer's stamp. Bill will keep the Board updated.

Cemetery

There was one funeral since the last meeting.

Bill suggested purchasing rubber mats for the cemetery for the trucks to ride onto the plots. They currently use plywood and it cracks.

Resolution No. 2016-047 – Motion was made by Dave McIntyre and seconded by Joe Paulus to purchase eighteen (18) 4X8 rubber mats from Bobcat in an amount not to exceed \$3,800.00. The mats will be used at the cemetery when the trucks ride up onto the plots instead of using plywood. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

After discussion, the Trustees agreed to have the County Engineer's office issue right-of-way permits instead of the Road Department. Bill said the County Engineer's office will keep the township updated.

ZONING INSPECTOR REPORT

There were four (4) acts of business.

- 2 fences
- 1 attached garage
- 1 front porch

Jordan attended the Regional Planning Orientation Meeting last week. He said good information was presented.

Joe suggested a Road Crew employee attend the Soil & Water Conservation meetings regarding Storm Water. Bill will have someone attend.

Jordan said Claudia of Regional Planning Commission will give Joe the maps at their monthly meeting tomorrow.

FISCAL OFFICER

Resolution No. 2016-048 - Motion by Dave McIntyre and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

Resolution No. 2016-049 – Motion was made by Joe Paulus and seconded by Dave McIntyre to amend Resolution No. 16-036 to set a public hearing for Zoning Amendment 2015-015-Occupancy Permits and 2015-016-Burnt Damage Structures for March 8, 2016 at 6:00 PM at the Town Hall. Since there was not the allowed time to post, the Board agreed to set the public hearing on **March 22, 2016 at 6:00 PM at the Town Hall**. Upon roll call the vote as follows: Linda Hankins, yea, Joe Paulus, yea, Dave McIntyre, yea.

CITIZENS

Sherwood Truman was present requesting the Trustees to move the gate on Case Avenue. Mr. Truman recently purchased land and would like to build a house. Bill will contact Chris Meduri for him to give directions on moving the gate due to the easement.

Don Johnson of Kimble Companies was present to inform the Trustees of their recycling plant in Canton and Twinsburg. They offer both residential and commercial recycling services.

OLD BUSINESS

JoAnn gave the Trustees the final version of the curb-side recycling agreement that has been reviewed by Chris Meduri.

Joe asked Bill Steiner of the Solid Waste District how homeowners would be invoiced. Mr. Steiner said at this point they are not sure. They are trying to include it in the resident's real estate taxes.

Linda asked Bill if the recycling programs that we currently have at the school and churches would be affected. Bill said they never go against these programs.

Al Ballou said since there were no bids accepted can the resident's review the contract. Linda said no other contract is reviewed by the public.

Summer Carpenter said most agreements do not affect the residents but this one does. This is taxpayer's money. Ms. Carpenter said why should we mandate recycling? Is the current New Milford Road Recycling Site not good enough, The EPA has not charged the Township anymore. Linda said more residents would recycle if we had curb-side. Ms. Carpenter suggested offering it to the people that are interested.

Linda said last year the Trustees agreed to sign a letter of intent that prohibits us from bidding. We are locked into Portage County for the next 5 years. Al Ballou asked for a copy of the letter of intent.

Resolution No. 2016-050 – Motion was made by Joe Paulus and seconded by Linda Hankins to enter into an agreement with the Portage County Solid Waste Management District for curbside recycling collection services. The cost will be \$2.25 per month (\$2.00/month for seniors - those who are eligible for the Homestead Tax). Upon roll call the vote as follows: Linda Hankins, yea; Joe Paulus, yea; David McIntyre, abstained.

Linda reported the \$5,200 is the administration costs to get the study started which entails the railroad's paperwork, a railroad employee looking at each crossing to see how it is setup and the equipment at each crossing. After that is completed we would have to hire a railroad approved engineer to design

options available for each crossing at an approximate cost of \$12,000 per crossing. Totaling over \$40,000 before any work is done to make the crossing a quiet zone. The Board agreed they are not going to proceed at this time. Linda will contact the Quiet Zone Committee.

JoAnn is still working on the Broadway vacation.

Linda reported the two alternates of the Park Commission are willing to become a member; replacing Brenda. The Board agreed to have the members of the Park Commission choose the replacement.

There is currently no budget set aside for the Park Commission. Jason said they are getting good responses on the surveys that were given to the High School and Middle School students.

NEW BUSINESS

Joe said Susan Jenior contacted him to see if there is anything the Township would like to add to her article in the Record Courier. Joe suggested the Comprehensive Use Land Plan. Linda suggested the curb-side recycling. Dawn of the Solid Waste District estimated a start time of April 1st for the curb-side recycling program to begin.

Resolution No. 2016-051 – Motion was made by Dave McIntyre and seconded by Linda Hankins for the Rootstown Township Trustees to move into executive session at 6:37 PM to discuss economic development assistance concerning the JEDD with Attorney, Chad Murdock and personnel compensation. Upon roll call the vote as follows: Linda Hankins, yea; Joe Paulus, yea; David McIntyre, yea.

Resolution No. 2016-52 - Upon conclusion of the above referenced discussion a motion was made by Joe Paulus and seconded by David McIntyre for the Rootstown Township Trustees to move out of executive session at 8:05 PM. Upon roll call the vote as follows: Linda Hankins, yea; Joe Paulus, yea; David McIntyre, yea.

After exiting Executive Session, the Trustees adopted the following resolution.

Resolution No. 2016-053 – Motion was made by Joe Paulus and seconded by Dave McIntyre to terminate the services of the Zoning Secretary. Upon roll call the vote as follows: Linda Hankins, yea; Joe Paulus, yea; David McIntyre, yea.

Resolution No. 2016-054 - There being no further business before the Board of Trustees, Chairperson Hankins adjourned the meeting at 8:12 p.m.

Respectfully submitted,



Linda Hankins, Chairperson



JoAnn Townend, Fiscal Officer