

# **MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES**

## **February 28, 2012**

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on February 28, 2012. Those in attendance were Trustees Diane Dillon, Brett Housley and Joe Paulus, JoAnn Townend, Fiscal Officer, Bill Hahn, Jim Mahood, Van Black, and Julie Gonzales.

**Resolution No. 2012-035** – Motion was made by Brett Housley and seconded by Joe Paulus to accept the minutes of February 14, 2012 and the special meeting of the Joint Boards on February 16, 2012. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

### **ROAD SUPERINTENDENT REPORT**

Bill reported the salt has arrived.

The roll gate spreader has been installed on the Chevy dump truck. This will allow them to spread gravel and asphalt evenly.

The Board agreed for Bill and the Road Crew to attend a Pavement Preservation class in Munson Township Hall in Geauga County on Friday, March 2<sup>nd</sup> from 11:00 AM – 1:00 PM.

The road sign reflectivity project phase 1 (stop signs) has been completed. Phase 2 (speed limit signs) will need to be completed in 2014.

### **Cemetery**

There was one (1) cremation since the last meeting.

The road crew will be removing the Christmas decorations by the end of the week.

The cemetery cremation book should arrive in 2-3 weeks.

### **Park**

The Board agreed to hire Portage Portable Toilets, Inc. to place two (2) handicap and two (2) regular portable toilets at the park for the 2012 park season in an amount not to exceed \$130.00/each.

The road crew will be doing routine maintenance at the park such as checking the safety of the playground equipment, the depth of the mulch and possibly replacing the mats underneath the playground equipment. The tables will be put back in the pavilions.

Portage County Solid Waste Management District informed the Township they would only be taking scrap metal, no tires during clean-up. The Board agreed not to schedule a clean-up day in the spring.

Diane said May 24<sup>th</sup> is the Key Bank Volunteer Program. Bill said they could stain the picnic tables at the park. Bill will contact Key Bank.

Ray attended the storm water meeting and there is nothing new to report.

Diane asked the status of the flooding on Wilkes Road. Bill said the County is investigating this. The County will be cleaning out the catch basins.

Joe asked Bill to check the ditches on Herriff Road.

### **ZONING INSPECTOR REPORT**

There was one zoning map sold.

Jim sent three violation letters.

Jim gave the Board a list of his goals for 2012.

Jim informed the Trustees that he changed the phone message for the Zoning Department.

Jim DeLucas from Burnahm and Flowers and Jim Zuccaro from Summit Insurance were present to discuss OTARMA property/casualty insurance.

### **FIRE CHIEF REPORT**

Diane reported the following:

Chief Palmer will be in contact with NEOMED regarding the progress of their project.

Diane said they met with the representative regarding ambulance billing. Chief Palmer will discuss it further at the next board meeting.

Joe asked if the Fire Department is prepared for any disaster that could happen during any oil drilling. Diane does not see a problem.

Brett asked if the Fire Department has a plan if an incident would happen such as the one at Chardon High School. Diane said Chief Palmer has frequent meetings with the superintendent of the Rootstown Local Schools.

Diane said she and Chief Palmer will be reviewing the Fire Department's employee manual.

Diane reported she is working with Chief Palmer on the goals for 2012.

### **RESIDENT'S COMMENTS**

Judy Adamson, former secretary for the Zoning Commission was present to give Fiscal Officer Townend documents regarding her retirement.

### **UNFINISHED BUSINESS**

Joe e-mailed the Hot Stove agreement to Chris Meduri for his review.

Brett left message with Delphi and has not received a call back.

Diane will complete a survey she received from Chris Craycroft from the Portage Park District.

Joe reported he was approached by resident's seeking land for a community building. They suggested the park. Joe asked them to gather their information and present it to the Trustees. Diane believes there should be a corporate sponsor.

### **FISCAL OFFICER**

**Resolution No. 2012-036** - Motion by Joe Paulus and seconded by Brett Housley to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

JoAnn received an invoice from the Clerk of Courts from a 1997 case regarding Gilbert Epling. She will forward it to Chris Meduri.

The Trustees received a letter from Mark Bergman announcing that Collin Marshall has achieved the rank of Eagle Scout.

**Resolution No. 2012-037** – Motion was made by Brett Housley and seconded by Joe Paulus for the Rootstown Township Trustees to move into executive session at 7:10 PM to discuss employee compensation. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

**Resolution No. 2012-038** - Upon conclusion of the above referenced discussion a motion was made by Brett Housley and seconded by Joe Paulus that the Rootstown Township Trustees move out of executive session at 8:30 PM. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

After exiting Executive Session, the Trustees made the following resolution:

**Resolution No. 2012-039** – Motion was made by Joe Paulus and seconded by Brett Housley to authorize the increase in wages for township employees according to the schedule effective for pay date March 8, 2012. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

**Resolution No. 2012-040** - Motion by Diane Dillon to adjourn at 8:40 p.m.

Respectfully submitted,

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Diane Dillon, Chairperson

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JoAnn Townend, Fiscal Officer