

## **MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES February 14, 2012**

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on February 14, 2012. Those in attendance were Trustees Diane Dillon, Brett Housley and Joe Paulus, JoAnn Townend, Fiscal Officer, Bill Hahn, Jim Mahood, Van Black, and Julie Gonzales.

**Resolution No. 2012-027** – Motion was made by Brett Housley and seconded by Joe Paulus to accept the minutes of January 24, 2012. Upon roll call the vote as follows: Diane Dillon, abstained, Brett Housley, yea, Joe Paulus, yea.

### **ZONING INSPECTOR REPORT**

Jim reported there was one (1) permit issued for a single family home and two (2) mylars signed.

A second notice was issued for an inoperable automobile.

Jim viewed several township websites.

Jim said there will be fifteen members attending the Joint Zoning Board Meeting on Thursday. Brett said NEOMED and the City of Ravenna will be speaking at this meeting.

The Board discussed the zoning books. Jim said new members are given a book when they are appointed and it is the member's responsibility to replace the amendments when they are adopted. Jim said the zoning book and the amendments are also available on the Township website.

The Board discussed documenting zoning complaints when they are received. Jim said the majority of the complaints are received via voice mail. Some times they do not leave their name or address. The Board agreed for Jim to change his voice mail message stating to leave a detailed message including your name, address, etc. Dave McIntyre said according to the sunshine act there needs to be a formal complaint. Roger Carpenter said the Health Department has formal complaints. A letter needs to be written to them regarding this issue. Summer Carpenter said it should be a legitimate complaint and not a neighbor harassing a neighbor.

### **ROAD SUPERINTENDENT REPORT**

Bill reported the road crew completed the preventive maintenance on the backhoe. Bill presented pictures to the Trustees.

100 tons of salt has been ordered.

The concrete blocks have been delivered and when the weather is warmer they will be set at the New Milford Road site.

Bill said the next item to be refurbished will be the roller.

The road crew is still replacing the stop signs. They should be done in the next several weeks.

### Cemetery

There was one (1) cremation since the last meeting.

Bill received a call from Helen Young a resident of Rootstown inquiring about her ex-husband (Dr. John Urbane) who past away. He is no longer a resident of the Township; but she is asking for the resident grave cost. The Board agreed he should be charged a non-resident cost. There should not be an exception to the policy.

**Resolution No. 2012-028** – Motion was made by Joe Paulus and seconded by Brett Housley to purchase a cemetery book for the cremation section from Lathansnier Stationery at a cost not to exceed \$215.10. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

The Board interviewed Roger Carpenter and Ron Coleman applicants interested in the Zoning Boards.

### **FIRE CHIEF REPORT**

Diane reported the following:

**Resolution No. 2012-029** – Motion was made by Diane Dillon and seconded by Joe Paulus to agree to hire Kan-am Tractor and Frame to repair the bay doors of the new fire truck that was damaged during a training exercise. The amount is not to exceed \$1,755.03. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

Diane reported that she is planning to meet with Chuck and a representative from ambulance billing to discuss the procedures for billing.

Diane reviewed the 2012 goals for the fire department.

### **NEW BUSINESS**

JoAnn said the Trustees regular board meetings are not advertised; the only meetings that are advertised are the Joint Zoning Boards meeting or other special meetings.

Dave McIntyre, President, and several other members of the Hot Stove were present to discuss the Hot Stove lease agreement with the township. After discussion the Board agreed to lease Gracie Field for \$1.00. Joe and Diane agreed to work together and make revisions to the agreement.

**FISCAL OFFICER**

**Resolution No. 2012-030** - Motion by Joe Paulus and seconded by Brett Housley to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

**Resolution No. 2012-031** – Motion was made by Joe Paulus and seconded by Brett Housley to complete the necessary paperwork for Ohio Edison to install a street light at the intersection of Heron Creek Drive and Tallmadge Road. The installation fee is \$1,958.02 and the operation fee is \$10.54 per month. Upon roll call the vote as follows: Diane Dillon, yea, Brett Housley, yea, Joe Paulus, yea.

**Resolution No. 2012-032** – Motion was made by Joe Paulus and seconded by Brett Housley for the Rootstown Township Trustees to move into executive session at 8:10 PM to discuss personnel issues. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

**Resolution No. 2012-033** - Upon conclusion of the above referenced discussion a motion was made by Joe Paulus and seconded by Brett Housley that the Rootstown Township Trustees move out of executive session at 9:00 PM. Upon roll call the vote as follows: Diane Dillon, yea, Joe Paulus, yea, Brett Housley, yea.

After exiting Executive Session, the Trustees took no action.

**Resolution No. 2012-034** - Motion by Joe Paulus to adjourn at 9:00 p.m.

Respectfully submitted,

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Diane Dillon, Chairperson

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JoAnn Townend, Fiscal Officer