

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

January 14, 2014

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on January 14, 2014. Those in attendance were Trustees Joe Paulus, Dave McIntyre and Linda Hankins, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Bill Hahn, Jim Mahood, Van Black, and Julie Gonzales.

JoAnn Townend, Fiscal Officer opened the meeting at 5:30 PM.

Resolution No. 2014-001 – Motion was made by Dave McIntyre and seconded by Joe Paulus to accept the minutes of December 20, 2013. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-002 – Motion was made by Linda Hankins and seconded by Dave McIntyre to appoint Trustee Joe Paulus as Chairman for 2014. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-003 – Motion was made by Joe Paulus and seconded by Linda Hankins to appoint Trustee Dave McIntyre as Vice Chairman for 2014. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-004 – Motion was made by Joe Paulus and seconded by Dave McIntyre to continue the current times and dates for the Township Trustee Board Meetings commencing at 5:30 p.m. on the 2nd and 4th Tuesday of each month at the Rootstown Town Hall. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Trustee Hankins read an affidavit from KeyBank for her ethic approval.

Resolution No. 2014-005 – Motion was made by Joe Paulus and seconded by Dave McIntyre to continue using KeyBank as the Township checking account and Star Ohio as the Township savings/investment account as recommended by the Township Fiscal Officer. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, abstained.

Resolution No. 2014-006 – Motion was made by Dave McIntyre and seconded by Linda Hankins to keep the existing fee schedule for Zoning and Homeland Cemetery at this time. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-007 – Motion was made by Dave McIntyre and seconded by Joe Paulus to adopt the current zoning member's stipend payment at \$35.00 for the chairperson and \$25.00 per member per meeting held and attended. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-008 – Motion was made by Linda Hankins and seconded by Dave McIntyre to keep the current copy fee of .10 cents per page. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-009 – Motion was made by Joe Paulus and seconded by Dave McIntyre to keep the current equipment value at \$500.00 not covered by Ohio Revised Code to be included in the year-end Township property inventory. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-010 – Motion was made by Joe Paulus and seconded by Dave McIntyre to appoint Joe Paulus as zoning liaison to appoint Linda Hankins fire liaison and Dave McIntyre as road and cemetery liaison. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-011 – Motion was made by Joe Paulus and seconded by Dave McIntyre to amend the current mileage reimbursement rate of \$0.565 cents per mile to \$0.56. If an employee's personal car is used, actual total mileage should be reported and will be reimbursed at \$0.56 per mile according to the Internal Revenue Service's Standard Mileage Rate. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-012 – Motion was made by Joe Paulus and seconded by Dave McIntyre to appoint Joe Paulus as the Township Representative to the Portage County Regional Planning Commission and Linda Hankins as an alternate for 2014. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

ROAD SUPERINTENDENT REPORT

Bill reported after 7 weeks at the garage for repairs the International truck is back in service. Bill spoke to corporate numerous times and still hasn't received an answer if the repair is under warranty or not. Bill spoke to the Brimfield Township Road Supervisor and he has had the same issue with their truck. The two of them are going to meet with the Prosecutor's Office for assistance.

The 2004 Chevy truck needs injectors installed. Bill received two quotes and they are as follows:

Sarchine Chevrolet	\$ 4,663.55 (Not available until after January 20 th – 3-4 days out)
Lang's in Randolph	\$ 3,376.00 (2 days out)

Darrell Wayt suggested a garage in Akron. Bill said he would give them a call.

Resolution No. 2014-013 – Motion was made by Dave McIntyre and seconded Joe Paulus to hire Lang's in Randolph to replace the injectors in the 2004 Chevy truck in an amount not to exceed \$3,379.00 contingent upon Bill finding a cheaper facility. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Bill suggested discontinuing the service with Cintas for cleaning their uniforms and grant the road crew an additional \$500.00 in clothing allowance. This would save the Township \$2,300.00.

Resolution No. 2014-014 – Motion was made by Dave McIntyre and seconded by Joe Paulus to discontinue the Township's service with Cintas and give the Road Department an additional \$500.00 in clothing allowance. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Bill asked JoAnn if it is possible to have a separate check for the clothing allowance instead of putting it in with their regular pay. JoAnn said she would check into it.

Resolution No. 2014-015 – Motion was made by Dave McIntyre and seconded by Joe Paulus to pay Miller Garage Door to repair the garage door of the Township garage in an amount not to exceed \$2,200.00. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Bill ordered an additional 225 tons of salt.

Bill asked the status of the payment for the equipment and trailer. JoAnn said the State is conducting a conversion with the computer system. A check has not been cut.

Bill suggested putting grindings down at the recycling center in the spring.

Bill gave Dave his inventory.

Bill said Ohio Edison is installing new cables from Sandy Lake Road to Campbellsport Road. Campbellsport Road is now crumbling from the big trucks going back and forth carrying gravel. He contacted the County Engineer and they are going to prepare a road maintenance bond (RUMA) with Ohio Edison.

The Board agreed for John Lallathin to show 4-5 Boy Scouts the Township garage and trucks.

Cemetery

There were four (4) burials since the last meeting. A total of 27 funerals in 2013.

The park is closed.

Joe asked Bill to fix the locks on the door.

Bill said the school has the truck and he will drop off the title tomorrow.

Bill said it would be a couple of weeks before they receive the excavator.

Joe submitted the systematic signage grant through the Ohio Department of Transportation. The deadline is January 21, 2014.

ZONING INSPECTOR REPORT

There was one (1) act of business.

JoAnn said the pre-stamped envelopes have been ordered.

Jim said the computer in the Zoning Office and Road Department need updated anti-virus software.

FIRE CHIEF REPORT

John Gordon was present to identify members of the Volunteer Fire Fighters Dependents Fund.

Resolution No. 2014-0016 – Motion was made by Linda Hankins and seconded by Dave McIntyre to identify the following members for the 2014 Board Members for the Volunteer Fire Fighters Dependents Fund.

- 1) Oscar A. Whittington
- 2) Daniel W. Frank
- 3) Ed Nichols
- 4) John C. Gordon
- 5) Marty Jenior

Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Chief Palmer reported the front tires and a key switch were replaced on the Kubota Tractor by Rodenbacher Tractor in Randolph. He has not received a cost for the repair.

They are currently updating their inventory and will have a complete list by the next Board Meeting.

Chief Palmer reported due to the cold weather NEOMED's sprinkler lines froze and flooded the dorms. There is extensive damage; during the repairs they are conducting fire watches throughout the building as outlined in the Ohio Fire Code.

FISCAL OFFICER

Resolution No. 2014-017 - Motion by Joe Paulus and seconded by Linda Hankins to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-018 – Motion was made by Dave McIntyre and seconded by Joe Paulus to pay expenses for Trustees Linda Hankins and Dave McIntyre to attend the Ohio Township Winter Conference from February 12-15, 2014 in Columbus. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

CITIZENS COMMENT

Al Ballou a resident of the Township was present and asked JoAnn to send him a copy of the budget.

NEW BUSINESS

Joe asked Dave and Linda to complete bio's to be posted on the website.

The Portage County Township Association meeting is February 15th at the Randolph Community Center.

The Board discussed the house rental agreement.

Resolution No. 2014-0019 – Motion was made by Joe Paulus and seconded by Dave McIntyre to re-appoint Patricia Saillant term ending December 31, 2018 and Gary Slocum as an alternate term ending December 31, 2014 to the Zoning Board of Appeals. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Dave agreed to be NEOMED's liaison.

Resolution No. 2014-0020 – Motion was made by Joe Paulus and seconded by Dave McIntyre for the Rootstown Township Trustees to move into executive session at 6:55 PM to discuss personnel, hiring of zoning inspector. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

Resolution No. 2014-0021 - Upon conclusion of the above referenced discussion a motion was made by Linda Hankins and seconded by Dave McIntyre for the Rootstown Township Trustees to move out of executive session at 7:45 PM. Upon roll call the vote as follows: Joe Paulus, yea, Dave McIntyre, yea, Linda Hankins, yea.

After exiting Executive Session, the Trustees took no action.

Resolution No. 2014-0022 - Motion by Dave McIntyre to adjourn at 7:48 p.m.

Respectfully submitted,

Joe Paulus, Chairman

JoAnn Townend, Fiscal Officer