

MINUTES OF THE ROOTSTOWN TOWNSHIP TRUSTEES

January 13, 2015

The regular meeting of the Rootstown Township Trustees opened at 5:30 p.m. on January 13, 2015. Those in attendance were Trustees Dave McIntyre, Joe Paulus and Linda Hankins, JoAnn Townend, Fiscal Officer, Chief Charles Palmer, Road Superintendent Bill Hahn, Zoning Administrative Assistant Jordan Michael and Trustees Administrative Assistant Julie Gonzales.

JoAnn Townend, Fiscal Officer opened the meeting at 5:30 PM.

Resolution No. 2015-001 – Motion was made by Linda Hankins and seconded by Joe Paulus to accept the minutes of December 23, 2014. Upon roll call the vote as follows: Dave McIntyre, abstained, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-002 – Motion was made by Joe Paulus and seconded by Linda Hankins to appoint Trustee Dave McIntyre as Chairman for 2015. Upon roll call the vote as follows: Dave McIntyre, yea, Joe Paulus, Linda Hankins, yea.

FIRE CHIEF REPORT

Resolution No. 2015-003 – Motion was made by Linda Hankins and seconded by Joe Paulus to identify the following members for the 2015 Board Members for the Volunteer Fire Fighters Dependents Fund.

- 1) Oscar A. Whittington
- 2) Daniel W. Frank
- 3) Ed Nichols
- 4) John C. Gordon
- 5) Marty Jenior

Upon roll call the vote as follows: Dave McIntyre, yea, Joe Paulus, Yea, Linda Hankins, yea.

Chief Palmer received a letter from the Cleveland EMS requesting assistance during the 2016 Republican National Convention. All labor costs would be reimbursed. The Board agreed that this would be a great experience for staff to participate.

Chief Palmer received a letter from Brad Cromes, Portage County Board of Elections regarding holding the May primary election at the fire station for Rootstown A. The Board agreed.

Chief Palmer informed the Trustees the tanker repair will be completed Friday. He has made arrangements for the truck to be rust proofed.

Resolution No. 2015-004 – Motion was made by Linda Hankins and seconded by Joe Paulus to have the tanker truck rust proofed by Pierce Company in an amount not to exceed \$275.00. Upon roll call the vote as follows: Dave McIntyre, yea, Joe Paulus, yea, Linda Hankins, yea.

The doors in the kitchen at the fire station have been installed. The cost was \$3,279.79. This will be paid by the NOPEC grant.

They are currently working with Rootstown High School to offer a CPR Program for all seniors. The goal is for every senior to be certified in CPR before they graduate.

Chief Palmer is working on a press release regarding the recent ISO evaluation. Effective March and April 2015 we will be a Class 3-4. If a resident lives within a 1000 feet of a fire hydrant you will be a Class 3, if you live where there are no hydrants you would be a Class 4.

ROAD SUPERINTENDENT REPORT

Park

Bill invited Mr. Michael Cramer of the Ohio Operators Engineers to the Board meeting. Through their Apprenticeship Program they will remove the dirt from the park to make soccer fields. Mr. Cramer said the only cost to the Township would be for gasoline. Mr. Cramer asked the Trustees to send a letter requesting this information which will be discussed at one of their meetings. The Board asked Julie to send a letter.

Bill received a quote for an aluminum dock for the park. The cost is approximately \$20,000. That is for the materials only.

Bill received a quote for a windmill for the pond at the park for \$2,000.00.

Road

Bill gave Dave his updated inventory. Dave will forward it to JoAnn.

Bill asked JoAnn to process the Road Crew's clothing allowance for 2015.

Bill spoke to Dan from the County Engineer regarding the acceptance of Misty Glen in Wintergreen Subdivision. Bill said the Township does not have the authority to reject a road once it has been approved by the County Engineer and Commissioners' Office. Bill said in the future Dan will send him a copy of the mandated specifications. The Township was never included on their listing so we never obtained any information.

Resolution No. 2015-005 – Motion was made by Dave McIntyre and seconded by Linda Hankins to hire Stuver Spring to repair the springs on John's truck in an amount not to exceed \$1,387.00. Upon roll call the vote as follows: Dave McIntyre, yea, Joe Paulus, yea, Linda Hankins, yea.

The crew will be replacing the break line that broke on the Chevy truck.

Dave asked if Ohio Edison was still working on Campbellsport Road. Bill said he has not heard when they will be finished.

Cemetery

There were two (2) funerals since the last meeting.

ZONING INSPECTOR REPORT

Jordan reported the Zoning Commission approved the RV and Campers amendment. Jordan will get packets to the Trustees for them to review and schedule a public hearing.

Joe said there are several items still pending from last year; specifically, the Wicks amendment. Jordan said there was an issue with Regional Planning Commission receiving it. Since we haven't heard from RPC; Jordan will resend the amendment.

Joe reminded Jordan to submit any zoning amendments to the County Recorder. Jordan said there were not any amendments approved by the Trustees in 2014.

Jordan will make copies of the zoning resolutions for the Zoning Board of Appeals, the Trustees and JoAnn.

Jordan informed the Trustees that the Norton Anti Virus needs renewed. JoAnn suggested Jordan to check with Independence Business Supply.

FISCAL OFFICER

Resolution No. 2015-006 - Motion by Linda Hankins and seconded by Joe Paulus to pay bills on file with the Fiscal Officer. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-007 – Motion was made by Linda Hankins and seconded by Dave McIntyre to authorize an extension of the drug and alcohol testing consortium agreement between Working Partners and the Rootstown Township Board of Trustees. Upon roll call the vote as follows: Dave McIntyre, yea, Joe Paulus, yea, Linda Hankins, yea.

CITIZEN'S COMMENT

Barbara & John Brovarone were present to inform the Trustees and citizens of the toxic waste and injection wells that are in Portage County. Mrs. Brovarone gave packets to the Trustees and residents.

Summer Carpenter asked if the Trustees were going to appoint any members to the Zoning Boards. The Trustees received several letters of interest and will be reviewing them soon.

Resolution No. 2015-008 – Motion was made by Joe Paulus and seconded by Dave McIntyre to appoint Trustee Linda Hankins as Vice Chairman for 2015. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-009 – Motion was made by Linda Hankins and seconded by Joe Paulus to continue the current times and dates for the Township Trustee Board Meetings commencing at 5:30 p.m. on the 2nd and 4th Tuesday of each month at the Rootstown Town Hall. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-010 – Motion was made by Joe Paulus and seconded by Dave McIntyre to continue using KeyBank as the Township checking account and Star Ohio as the Township savings/investment account as recommended by the Township Fiscal Officer. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, abstained, Joe Paulus, yea.

Resolution No. 2015-011 – Motion was made by Joe Paulus and seconded by Linda Hankins to amend the Homeland Cemetery Fee Schedule to the following:

- Amend the Foundation Costs (minimum cost \$100.00) to **\$60.00/sq. ft.**
- Waive Opening/Closing for Residents that are a Veteran

The Board agreed to keep the existing fee schedule for Zoning Department at this time. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-0012 – Motion was made by Joe Paulus and seconded by Linda Hankins to adopt the current zoning member's stipend payment at \$35.00 for the chairperson and \$25.00 per member per meeting held and attended. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-013 – Motion was made by Joe Paulus and seconded by Linda Hankins to keep the current copy fee of .10 cents per page. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-014 – Motion was made by Dave McIntyre and seconded by Linda Hankins to keep the current equipment valued under \$500.00 which is not covered by Ohio Revised Code to be included in the year-end Township property inventory. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-015 – Motion was made by Joe Paulus and seconded by Linda Hankins to re-appoint Joe Paulus as zoning liaison to re-appoint Linda Hankins fire liaison and Dave McIntyre as road and cemetery liaison. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-016 – Motion was made by Linda Hankins and seconded by Joe Paulus to amend the current mileage reimbursement rate of \$0.505 cents per mile to

\$0.575. If an employee's personal car is used, actual total mileage should be reported and will be reimbursed at \$0.575 per mile in accordance with the Internal Revenue Service's Standard Mileage Rate. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

Resolution No. 2015-017 – Motion was made by Dave McIntyre and seconded by Linda Hankins to appoint Joe Paulus as the Township Representative to the Portage County Regional Planning Commission and a member of the Zoning Commission as an alternate for 2015. Upon roll call the vote as follows: Dave McIntyre, yea, Linda Hankins, yea, Joe Paulus, yea.

UNFINISHED BUSINESS

They Trustees discussed the Comprehensive Land Use Plan.

NEW BUSINESS

Resolution No. 2015-0018 – Motion was made by Joe Paulus and seconded by Linda Hankins to renew the Hot Stove Association Lease agreement beginning April 1, 2015 through March 31, 2018. Upon roll call the vote as follows: Dave McIntyre, abstained, Linda Hankins, yea, Joe Paulus, yea.

The Trustees discussed the Historical Society lease. Joe will forward it to Chris Meduri for review.

The Board agreed to update the Park Rules and Regulations and to have them posted at the two entrances of the park.

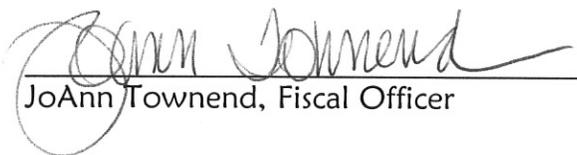
The Township will be hosting the Portage County Township Association Meeting on Saturday, February 21, 2015 at the Rootstown United Methodist Church in the Fellowship Hall at 6:00 PM. Linda will get information on catering.

Resolution No. 2015-019 - Motion by Dave McIntyre to adjourn at 7:45 p.m.

Respectfully submitted,



Dave McIntyre, Chairman



JoAnn Townend, Fiscal Officer